

**Minutes of Playfords Annual Parish Council meeting held at the Village Hall at 8.30 pm
on Wednesday 2nd May 2012**

Present: Mrs Veronica Bunbury, Mrs June Gosling, Mr Simon Hanson and Mrs Joan Metcalfe.

Also present for part of the meeting: Mr Peter Bellfield, SCC Councillor, Mr Steven Hudson, Mr Eric Metcalfe, Mrs Juannette Pettitt, PC Richard Wright, Mrs Wendy Wilson, Mrs Trish Laws, Mr Ted Herrington.

In attendance: Mrs Sarah Cartwright, Clerk to the Council

1. Election of Chairman

Mrs Joan Metcalfe (as vice chairman) nominated that Mr Simon Hanson stand as Chairman for the following year. This was proposed by Mrs Veronica Bunbury and seconded by Mrs Joan Gosling. The Chairman then signed the Declaration of Acceptance of Office form before continuing with the meeting.

2. Co-option

Two residents had expressed an interest in becoming a Councillor. Mr Ted Herrington and Mrs Juannette Pettitt. As the Council had two vacancies, each expression of interest was dealt with separately. Mrs Juannette Pettitt was proposed by Veronica Bunbury and seconded by Mrs Joan Metcalfe. Mrs Juannette Pettitt was given the Declaration of Acceptance of Office form which was duly signed and witnessed by the Clerk allowing her to take up her position as Councillor with immediate effect. The Register of Members Interests Form was given to her to complete and return to the Clerk within 21 days for submission to SCDC. Mr Ted Herrington's expression of interest did not attract a proposer.

3. Apologies for Absence

Mr Bob Coppillie

4. Declarations of Members' Interests in any items on this Agenda

Mrs June Gosling declared an interest as a member of the Parish Hall Committee. This was written in the "Declaration of Interest" book and signed by the Chairman.

5. Appointment of Officers:-

Mrs Joan Metcalfe said she was happy to carry on in her role as Vice Chairman. Mrs June Gosling agreed to continue as the Village Hall Representative and Mrs Veronica Bunbury said she would act as the 12PT/SNT Rep and continue in her role as paths officer.. Mr Paul Gardiner had informed the Clerk that he would continue in his role as the Internal Auditor.

Signed

6. To approve the Minutes from the Meeting held on 7th March 2012

These were signed as a true record. Following a helpful suggestion from the floor, the minutes are amended to reflect the fact that Mrs Veronica Bunbury had minuted the meeting in the absence of Mrs Sarah Cartwright. Mrs Bunbury was formally thanked for her work in that respect.

7. Action Point Review

Mention was given to the illustrated map being produced for the Welcome Leaflet and Notice Board. Councillors said that they thought Bob had told them this will take some time.

Village Review – Now that Mr Tom Norfolk has resigned someone was required to carry out this Action Point. Mrs Juennette Pettitt said she would be willing to give it a go and speak to Mrs Gillian Benjamin at Suffolk ACRE to arrange a date and time. (It was felt that July might be a good time). Mrs Joan Metcalfe offered to assist as she had been on the initial steering group of the Parish Plan. Mrs Veronica Bunbury said she would drop round a copy of the Parish Plan. The Chairman said that Councillors should be looking at the existing Plan and what we have done and what sort of village we want to live in the future?

Grit Bin – The Chairman thanked Mr Peter Bellfield for his generous grant of £250 towards the cost of three new bins. The purchase of these will be discussed at the meeting in July when the cost will be authorised. The total cost of these bins is £423.15 ex VAT.

8. Matters arising from the Minutes

None

9. Highways incl Byway 19

Footpath 7 has been reported as overgrown (23.4.12. Ref: 2589184) Nothing has been done to date.

Footpath 3 – from Brook Lane to Bransons. Mr Fenton has ploughed up the field and not reinstated the footpath. It has been like this for a couple of months. **AP23** Write to Mr John Fenton. Mrs Joan Metcalfe reported that the Footpath sign at the beginning of the footpath is still missing. **AP24** Report to Highways.

Mrs Juennette Pettitt said that three palm trees in The Courts are encroaching into someone else's property. Clerk to investigate. If this is happening on private property it is not a PC matter.

The road into the village looks like they have done some repairs type 1 grit at side of road. Mr Bellfield asked if the road is due to be resurfaced. **AP25** Speak to Highways.

Signed

It was reported that Byway 19 is deteriorating even more. Network Rail has confirmed that the bridge is safe and has no vehicular weight restrictions. The Chairman has spoken to one vehicle owner who uses this BOAT. The user was very clear what his rights were however he offered to resurface the rutted part of the path at his own expense! Mrs Veronica Bunbury reported that she had had a chat with Mr Brian Seward about this Byway (19) and he had told her that the off road car drivers and 4 x 4's enjoy the mud - Pack it down hard and it might discourage them. The Chairman reported that there is a website which lists BOATS with temporary restrictions on them for part of the year. ie in the winter when it is wet. "Green Laning"??? **AP26** Chairman to meet with Mrs Debbie Adams on side to discuss the best way forward.

Mrs Joan Metcalfe reported that she had recently received three emails informing her that Church Lane and Hill Farm Road have been noted on the SatNavs mapping software that they are unsuitable for HGV's – A request change has been made. The Chairman thanked her as this was a real result.

Mrs Veronica Bunbury reported that the junction by Dr Watson's Lane (left and immediate right) is a spot where an accident is waiting to happen. She queried if there was any chance of white lining? **AP27** Flag up again with Tony Buckingham and ask for an assessment to be done of the road.

10. The Queen's Diamond Jubilee

Mrs Joan Metcalfe reported that we should all have had one of the leaflets by now advertising the Jubilee weekend events. She explained that they had had a bit of a set back financially and they had thrashed out what to do at the last Village Committee meeting when it had been decided that everyone would be charged a nominal £5 entrance fee. Mrs Joan Metcalfe reported that Mrs Judith Dunnett was doing a sterling job organising everything and that they had had a lot of interest and were hoping for 150 people approximately however if the costs are not met the Village Hall Committee will step in. Mr Simon Hanson reported that in terms of the Beacon he had met with Mr Charles Lofts to discuss where it was going to be positioned. The area they have chosen will give people the possibility to stand on the hill and look down the hill and watch it alight. Mr Simon Hanson said that they did not want to build the beacon too early as it would get damp so they are to do this approximately a week before the event. An email will be sent out on Gmail asking for combustible material and wood which will be collected.

11. Planning Applications & Planning Procedures

Councillors agreed that the way a planning application is dealt with is sometimes rushed. It was agreed that when an application is received Councillors should be notified and given the reference no (C/ number) whereby they can then look at the plans on SCDC's website. If the plans are not on the website the Clerk will notify SCDC and ask them to send them electronically. The 23 days we have to comment should give Councillors enough time to research the application and should it fall out of time of a bi-monthly meeting an additional Parish Council meeting will be called to cement comments/give a verdict.

Signed

C12/0409 The Rectory, Hill Farm Road.
Erection of first floor extension and porch.
 Permission has been granted by SCDC

12. Dangerous Dogs

An email had been circulated to Councillors outlining that there were a pair of dangerous dogs in the village. The Chairman reported that as a Parish Council we have no powers.

13. Village Review

Covered under item 7.

14. Wind Farm

Councillors had not heard back from residents as a result of the house to house flyer drop outlining what EAOW were planning. The next stage of the consultation will be in June/July when Mr Philip Watkins and Ms Joanna Young will be on hand to answer questions and give another presentation. Mrs Joan Metcalfe and Mr Simon Hanson said that they would be happy to attend this when a date is given.

15. Finance:-

(i) Statement of Accounts 2011/2012

The Annual Return and Statement of Accounts 2011/12 were approved by the Councillors and signed by the Chairman and Clerk. Mr Simon Hanson proposed we adopt these and this was seconded by Mrs Veronica Bunbury. These had been internally audited by Mr Paul Gardiner and were now ready for the external auditors BDO Stoy Haywood. Anyone wanting to inspect the accounts will be able to by appointment at the Clerk's house.

Cheque No 651	£35.52	S Cartwright (salary shortfall)
Cheque No 652	£166.50	Village Hall hire
Cheque No 653	£24.71	Phil Holmes (website domain)
Cheque No 654	£373.02	Aon Insurance
Cheque No 655	£114.00	SALC Subscription
Cheque No 656	£36.81	Sarah Cartwright (expenses)
Cheque No 657	£20.00	Paul Gardiner for the internal audit

The first instalment of the Precept £2,000 has been received.

16. Correspondence.

The Chairman offered to lead on the survey "Scrutiny of Housing Provision within Suffolk District Council".

17. Date of next meeting:

4th July 2012

The meeting ended at 9.30 pm

Signed