

## PLAYFORD PARISH COUNCIL

A meeting of Playford Parish Council was held in the Village Hall on  
Wednesday, 16th May 2007 commencing at 8.50 pm.

### PRESENT

Dr D Lewis	-	Chairman
Mrs T Hanson	-	Vice Chairman
Mr C Lofts	-	Councillor
Mrs J Gosling	-	Councillor
Mrs T Innes	-	Councillor
Mr R Herrington	-	Councillor
Mrs S Cartwright	-	Clerk/RFO

### IN ATTENDANCE

Mr P Gardiner  
Mrs D Gardiner  
Mrs G Corani  
Mrs E Stennett

### APOLOGIES FOR ABSENCE

Apologies were received from WPC Victoria Gilmore, Dr John Day and Mrs Kate Waddell (District Councillor) who left to attend a Parish Council meeting in Witnesham.

#### **1. Election of Chairman**

Dr David Lewis was put forward for the position of Chairman for the forthcoming year. Mrs June Gosling proposed and Mr Charles Lofts seconded this proposal. The proposal was put to the floor who voted unanimously in favour of Dr David Lewis's election.

#### **2. Election of Vice Chairman**

Mrs Tracy Hanson agreed to stand as the Vice Chairman once again. Mrs June Gosling proposed and Mr Charles Lofts seconded this proposal. The proposal was put to the floor who voted unanimously in favour of Mrs Tracy Hanson's election.

#### **3. Election of Clerk/RFO**

Mrs Sarah Cartwright was put forward for the position of Clerk/RFO. Dr David Lewis proposed and Mr Charles Lofts seconded this proposal. The proposal was put to the floor who voted in favour of Mrs Sarah Cartwright's election.

Signed .....

Chairman

**4. Election of Internal Auditor**

Mr Paul Gardiner was put forward for the position of Internal Auditor. Dr David Lewis proposed and Mrs June Gosling seconded this proposal. The proposal was put to the floor who voted in favour of Mr Paul Gardiner's election. Thanks was also given for the work he had done on the accounts for the end of the financial year.

It was agreed that some other roles needed filling, i.e.:

Emergency Planning Officer, SALC representative, Footpath Officer and Highways. These were to be discussed at the next meeting.

**5. To receive Councillor's declarations of interest in any item on this Agenda.**

Mr Charles Lofts and Mrs June Gosling declared an interest as members of the Parish Hall Committee. This was written in the "Declaration of Interest" book and signed.

**6. Approval of Minutes of Meeting held on 7<sup>th</sup> March 2007**

The minutes of the meeting held on Wednesday, 7<sup>th</sup> March 2007 were approved as a true and accurate record of the discussion at that meeting. The minutes were then signed by the Chairman.

**7. Matters arising from the minutes (not covered in Agenda items listed below)**

(i) Playford Website

This was still being worked on and can be accessed at [www.onesuffolk.co.uk/playfordpc](http://www.onesuffolk.co.uk/playfordpc). Mrs Joan Metcalfe said she would be happy to assist the Clerk in the development of this site.

(ii) Local Development Framework

A letter had been received from SCDC addressed to Dr David Lewis. This was to be circulated around the Councillors.

**8. Parish Plan**

Councillors were asked to nominate two representatives for the Steering Group. Dr John Day and Mrs Tracy Hanson were nominated. Mrs Tracy Hanson agreed to attend the first meeting on the 22<sup>nd</sup> May.

**9a Model Code of Conduct**

A copy of the Model Code of Conduct along with a "Register of Member's Interest" was to be given to each of the Councillors. In the mean time the Model Code of Conduct was adopted. The Chairman read out the 10 general principles.

**9b Planning**

**C06/2146/FUL HIGH MEADOWS, BUTTS ROAD, PLAYFORD, IP6 9DN  
Erection of replacement bungalow (existing dwelling to be demolished)**

Permission has been granted by SCDC

Signed .....  
Chairman

**10. Finance**

The Chairman read over the list of Charities the Council donates to during the year and it was agreed to continue supporting the same charities as before, namely the East Anglian Air Ambulance and the Benefice Magazine. It was agreed that we should find out how 'active' SARS was at present before donating to them again later on in the year.

Council were advised that the Clerk's salary will go up by 3% approx though NALC had not yet released the exact pay scale.

Statement of Accounts 2006/07

These had been internally audited by Paul Gardiner and were signed by the Chairman.

**11. Correspondence**

As mentioned under 7(ii) a letter had been received from Hilary Hanslip, the Principal Planning Officer at SCDC on the Local Development Framework.

A letter had been received from Mr Chris Cocksedge re: Sevenoaks. The Chairman read this letter out and the Clerk was asked to reply to Mr Cocksedge's letter. This too will be put in circulation.

**12. Any Other Business**

No other business.

The meeting ended at 10.10 pm

The next meeting will be held on Wednesday, 4<sup>th</sup> July 2007.

Signed .....  
Chairman