

**Minutes of Playford Parish Council meeting held at the Village Hall
at 7.00pm on Wednesday 8th January 2020**

Present: Mrs Joan Metcalfe - Chairman
Mr Ted Herrington - Councillor
Mr Keith Carson – Councillor
Mr Colin Hedgley – District Councillor

In attendance:
Mrs Marian Hedgley - Clerk

Also present:
Mrs Emma Beckett
Mrs Rachel Pryke
Ms Tracy Herrington
Mrs Sarah Potter
Mrs Veronica Bunbury
Mr Sam Webber

Apologies for Absence:
Mr Steve Hicks - Vice-Chairman
Mr Adrian Melrose – Councillor
Mr Robin Vickery – County Councillor
Mr Mike Brewer – Councillor (no apologies received)

- 1. Declarations of Members' Interests in any items on this Agenda.**
Joan Metcalfe declared an interest as Treasurer of Playford Village Hall Committee and as a Trustee of Playford Village Hall. This information was duly recorded.

2. To approve the Minutes from meetings held:

	<u>Proposed</u>	<u>Seconded</u>
30.10.19	JM	KC
06.11.19	KC	TH
10.12.19	JM	KC

Matters arising

Ted Herrington asked if the clerk had written to the landowner regarding blocked drains at side of C324 –this has not been done as clerk unsure of layout of land but this has now been established.

Signed

Action Point Review:

- ⊠ **AP 115 – Build up of silt on C324.** Still awaiting date for clearance of silt. Drains should have been cleared within 2 wks of 2nd Dec - this was not carried out as recent heavy rainfall put back Highways’ schedule. Clerk will contact landowner to request that drains on south side of road are kept clear so that drainage pipes under the road do not back up.
- ⊠ **AP131 – Water constantly trickling down FP7 making it hazardous.** Flagship Housing’s surveyor is due to visit on 8th Jan to assess the problem - his report will be relayed to the clerk hopefully with a solution. Meanwhile clerk to remind Robin Vickery that SCC Highways Manager said he would arrange for the moss, mud & silt to be cleaned up in Spring Meadow.
- ⊠ **AP 135 – Ongoing issues with FP’s 1 & 3.** – FP1 appears to be improved but is still rather soggy at the lowest point, however it has been a very wet winter. FP3’s drainage has been improved – fence is still closer to the hedge than was agreed but vegetation has been cut back on both these paths. Clerk to contact Debbie Adams to remind her that FP3 needs widening in places.
- ⊠ **AP144 – Can size of vehicles using Church Lane be restricted?** It has been agreed by Highways that signs saying “Unsuitable for Heavy Vehicles” may be erected at each end of the road - so far no funds have been found for this but an offer for help with installation has been accepted. JM to investigate cost of signs, poles and materials for installing them before this can be progressed.
- ⊠ **AP145 – Church Road frequently flooded as gulleys need clearing -** Excess water standing on road has been reported to Highways who say this is a very low priority, being an unclassified road. Clerk to write to landowner to request he clears the ditches if possible.
- ⊠ **AP146 – Blocked gully near Bridge Cottage and loose paving slab.** This has been reported as potentially dangerous and should be dealt with by 20th Jan 2020.
- ⊠ **AP147 – Blocked culvert on LH side of entrance to Village Hall.** Norse has reported this is not their responsibility, so this is now logged on as a job for Highways’ who will send a Community Warden to inspect.

For more details see Action Log appended at end of the Minutes.

3. Planning Application DC/19/4843/FUL

Address: Archway Paddock, IP6 9DN

Proposed: Development of timber set of 3 stables and a haystore in an ‘L’ shape to house 3 horses – stables to be single storey height.

The applicant, Emma Beckett explained that the stable was needed to house 3 horses belonging to her and her two daughters and that a haystore was needed for their feed.

Signed

There are problems with the current entrance onto Butts Road, which is shared with the Piggeries development, in that a concrete lorry would be unable to get along the track from there to where the stable block is to be built. However there is insufficient detail regarding the proposed new entrance onto Butts Road further up the hill and this would need to be passed by SCC Highways before the rest of the application could proceed. The applicant agreed to withdraw her application and will resubmit it after consulting with ES planners.

Clerk to convey this information to ESC planning department.

4. County Councillor's report - There was no County Council report

5. District Councillor's report

Colin Hedgley and Tony Fryatt's District Council report was circulated to councillors prior to the meeting and is appended at the end of these minutes.

In brief, Colin stated that:

- Ten Dog Control orders (PSPOs) were introduced last year and now 3 more are proposed – consultation ends 10th Jan 2020.
- Reducing waste at Christmas has been encouraged as an estimated 125,000 tonnes of plastic packaging & 83km² of wrapping paper is thrown away in the UK every Christmas.
- £250K has been spent in Felixstowe improving access to the beach and to beach huts following a survey which reported they were hazardous.
- Diary dates of main ESC meetings in January.
- No money left in Colin's Enabling Communities Budget for this tax year or in the Exemplar fund.

6. Finance

Reporting & authorisation of cheques/online payments:

21.11.19 Online £43.29 Clerk's expenses for Ink cartridges
08.1.20 Chq no. 813 HMRC Q3 Tax on Clerk's salary
08.1.20 Chq no. 814 £22.49 Ink cartridge for Neighbourhood Plan
Clerk's salary for November & December - as agreed in the budget

Above payments proposed by Joan Metcalfe and seconded by Keith Carson

Credits received:

£750.00 ESC ECB Grant for Playford Histories from Cllr Colin Hedgley's budget

Bank Balances:

Current a/c £7076.75
NS&I £3376.13

A bank reconciliation was carried out by Joan Metcalfe

Signed

Budget for 2019/20 – clerk reported that the budget for 2019/20 was on track, this was agreed by all councillors present.

Budget for 2020/21 was circulated prior to the meeting and discussed – it was noted that expenditure figures for 2019/20 included £2844 spent on the Neighbourhood Plan and this item of expenditure would not be required in 2020/21.

Determining Precept 2020/21

After discussion and reference to forecast budget figures it was agreed to raise the Precept by £500 for 2020/21 to £8000 (this represents an increase of 6.67%) despite a suggestion from the Clerk/RFO that this should be raised by £1000 to cover increasing costs for maintenance work which SCC Highways could no longer fund.

Proposed by JM, seconded by TH

7. Highways

- Grit bins update – funding of two grit bins from Robin Vickery’s budget has finally been sanctioned and we await receipt of funds before ordering these.
- Flooding issues/Drain clearance on C324 and outside Village Hall – see Action Point review. Notes from a resident, on the importance of keeping ditches and gullies clear so that rainwater could flow freely into the drains, were read out – this is felt to be SCC Highways’ responsibility but it is clear that they do not have the resources to deal with it and in the current climate, it can only get worse. JM will investigate costs of clearing out blockage under the entrance to the Village Hall car park and report back.
- SAVID update – Four sites for Speed Indicator Devices (SIDS) were discussed and it was agreed to fund 4 x brackets at a cost of £40 each for these. A donation of £100 to SAVID was proposed by JM and seconded by KC.
- Footpaths Issues - See Action Points review

8. Neighbourhood Plan – update

A meeting was held on 6th Jan 2020 at East Suffolk House with Neighbourhood Plan representative Andrea McMillan, Andrew Cann from Planning Direct, Playford’s Neighbourhood Plan Chairman Keith Carson and Joan Metcalfe to iron out issues with the draft Plan. Planning Direct undertook to review the Plan at no extra cost and the final bill of £350.00 will be paid when the Plan is finally adopted, this will hopefully be sometime in the Spring.

9. Ipswich Northern Bypass

The results of the consultation responses to the Northern Bypass proposals should be made known by the end of January. SCC will make a decision which the District Council will then discuss. It is hoped that improvements to the Copdock interchange will have more priority than providing a Northern Bypass and that a good decision will be made.

10. Planning Issues.

- Archway Piggeries DC/19/4255/PN3 Adapting poultry sheds to a residential dwelling (building C on the original plans) - this application has been withdrawn.

Signed

2019/20-37

- Happy Acres Barn DC/19/0300/FUL – the enforcement report is still awaited.
- A date of 15th January 2020 at 7pm was set for discussing application DC/20/0005/FUL – The Old House, Bransons Lane.
- Playford PC has been asked whether they will agree to become paperless on Planning Applications - as there is no facility to print A3 plans and these can only be viewed on a big screen during PC meetings, it was felt that paper plans were easier to deal with.

11. Risk Assessment review – this has been deferred until next meeting.

12. Admirals Head – update.

Playford PC resolved not to commit to buying Community Shares in the Admirals Head project at their meeting held 10th Dec 2019. Gt Bealings PC made a similar resolution at their recent meeting and the decision of Lt Bealings PC is now awaited.

13. History Project

Funding of £750.00 has now been received from Colin Hedgley's Enabling Communities budget. A meeting is to be held on 16th January to decide on how to proceed with this.

14. Town and PC Forums – planning update for clerks/councillors 24th Jan 2020

Clerk to attend on behalf of Playford PC.

15. Co-opting a new councillor - No further progress has been made on this.

16. Correspondence – received up to 8th January 2020

- a) **East Suffolk Community Safety Partnership** – Planning Event 3rd Feb 2020
- b) **North Lowestoft Heritage Action Zone – Draft Design Guide SPD** – comments invited by Fri 24th Jan 2020
- c) **East Suffolk Co.** Annual Town and Parish Budget and Draft Strategic Plan meeting – 5.30pm on Tues 14th Jan 2020 at East Suffolk House, Melton
- d) **East Suffolk Area Forum:** Networking Event - Darsham village hall 7pm Thurs 23rd Jan 2020
- e) **East Suffolk Community Partnerships:** meeting for Kesgrave, Martlesham, & Villages Community Partnerships to be held at 6.30pm on Thurs 20th Feb 2020
Focus is on:
 - Reducing social isolation
 - Environmental care and sustainable transport
 - Support people to age well/ Traffic and road safety (equal no. of votes)

Signed

17. AOB

It was decided that despite suggestions, recognition for special birthdays or thank you parties for people leaving the village could not be arranged by the PC as there were no provisions for this.

Date of next meeting: Wednesday 4th March 2020 at 7.00pm

The meeting ended at 9.25pm.

Signed