

**Minutes of Playford Parish Council meeting held at Playford Village Hall
7.00pm on Wednesday 7th September 2022**

Present: Joan Metcalfe – Chairman
Steve Hicks - Councillor
Ted Herrington - Councillor
Martin Hill - Councillor
Colin Hedgley - District Councillor

Also present:
Sarah Pink (CAS)
Ben Wale

In attendance:
Marian Hedgley - Clerk

Apologies for Absence:
Keith Carson – Councillor
Ben Evans – Vice-Chairman
Elaine Bryce – County Councillor

1. The chairman opened the meeting at 7.10pm

2. Declarations of Members’ Interests in any items on this Agenda.

JM declared an interest as Treasurer of Playford Village Hall Committee and as a Trustee of Playford Village Hall. This information was duly recorded.

3. To approve minutes of previous meetings held:

	<u>Proposed by</u>	<u>Seconded by</u>
6 th July 2022	MH	JM
10 th August 2022	MH	TH

The Chairman duly signed the minutes.

Matters arising – none

Action Point Review:

- ❖ **AP135 – Ongoing maintenance of FPs 1, 3 & 20.** A complaint was received that a dog had been injured on barbed wire at the bottom of a fence on FP1 – contact details of landowners sent out as this is landowners’ responsibility. New springs are erupting on FP1 making it very wet in places, this will be reported to Highways.
- ❖ **AP155 – C324 traffic priority problems:** We are still awaiting report from Elaine Bryce on the situation with priority signage for this road as previously discussed – we understand that Traffic Manager David Chenery has been reminded of this.

Signed

- ❖ **AP168 – Disabled access to FP2/track to Tuddenham.** Still awaiting delivery of small side gate to be used for access for a mobility scooter when main gate across the beginning of this track is locked.
- ❖ **AP174 – Church Lane being used as diversion when Butts Road is closed** - Still awaiting help from Co Cllr Elaine Bryce but she is pursuing this.
- ❖ **AP176 – Constant flow of water down Church Lane** – SCC Highways has passed details of this to Anglian Water so they can investigate for possible leaks – no further progress as yet.

For more details see Action Log appended at end of the Minutes.

4. County Councillor’s report:

Cllr Elaine Bryce sent her apologies for non attendance. Her report was circulated to councillors prior to the meeting and is appended at the end of these minutes. Concerns were raised as Elaine has not attended a PC meeting in Playford since March this year.

5. District Councillor’s report

Cllr Colin Hedgley’s report was circulated to councillors prior to the meeting and is appended at the end of these minutes. Colin also added:

- “Ease the Squeeze” campaign is currently the most important issue at the moment, to put people who are needing help in touch with those who can help them. There is a “Teams” meeting on 14th Sept. Email Joanna Jonas on joanna.jonas@eastsoffolk.gov.uk to enrol.
- SC Norse is still short of operators to collect rubbish – dog bin emptying is the worst affected as they cannot recruit staff for this.
- A campaign to highlight the need to recycle items in the correct bins is in place.
- Colin is willing to chase up any queries from the PC – please contact him.

6. Toddler Group in Playford

Sarah Pink, Community Development Officer CAS attended to explain the problems facing the Toddler Group in Playford regarding lack of suitable volunteers to help run the group as there are not enough local people coming forward. CAS is willing to train students/grandparents/anyone who is interested and these people do not need to be CRB checked (although it is desirable that they should be) as they are not left in sole charge of the children at any time.

Local pre-school groups could be asked to take over the group but Sarah will first of all produce a poster asking for local volunteers - this can be sent round the local parishes via the gmail group. Sarah will also talk to local primary schools.

Signed

7. Finance:-

Reporting & authorisation of cheques/online payments:

Already paid:

Cheque no.	Payable to	Reason for payment	Amount £
14/7 Online	M J Hedgley	Clerk's expenses	46.03
20/7 DD	ICO	Annual subs (£5 discount for DD)	35.00
20/7 828	HMRC	Tax Q1	agreed in budget
20/7 Online	SCC	SIDs pole & installation	190.00
22/7 Online	M J Hedgley	July salary	agreed in budget
25/ 7 Online	FLN	Annual donation	175.00
26/ 7 Online	LBPC	Contribution to SIDs insurance	5.16
22/8 Online	M J Hedgley	August salary	agreed in budget

All of above payments were proposed by JM and seconded by MH

Credits rec'd

8.7.22 Groundwork grant of £5861.00 received to complete N/Plan

Bank balances /Bank reconciliation

Current account £8811.63

Bus Prem a/c £11429.15

Steve Hicks confirmed the reconciliation from a copy of the Budget sheet with the latest Bank statement.

Budget 2022-23 – It was unanimously agreed the current budget was on track.

Quarterly report on Internal Controls:

JM read out the clauses of the Internal Control statement for the quarterly check and this was agreed by all that everything was in order. A copy of the report will be entered on the website and the master copy filed by the clerk.

8. Highways

- Traffic priority problems on C324:

We are still awaiting progress from Elaine Bryce who has approached David Chenery with suggestions of various amendments.

- Church Lane still being used by unsuitably large vehicles:

Also waiting to see if Co Cllr Elaine Bryce can fund signs to deter large vehicles from using this route.

- Footpaths issues – overnight closure of FPs 9 and 13 (which cross the railway line near Lux Farm) between 11pm – 6.30am on 4th-5th October 2022 will be necessary for safety works to be carried out.

Signed

- SIDS update:
The new equipment shared between Playford and LBPC was in use in Playford for the whole of August and the data obtained submitted to Tanya Fosdyke in Grundisburgh. Tracy Herrington will also submit a report. Playford will next have the equipment in October.

9. Neighbourhood Plan – update

Chairman Keith Carson was still unable to attend, having just had an operation and sent his apologies. Locality grant funds of £5861.00 have been received and we await consultant Ian Poole’s work to complete the Plan. A list of Non-Designated Heritage Assets was drawn up for inclusion in the Plan.

10. Memorial Oak tree on the playing field – watering rota

This is working well and the tree has survived the recent drought – watering can probably be eased up soon, depending on the current weather. A report has been sent back to East Suffolk Community Partnership who provided funds for this.

11. Bottle Bank issues

Paving slabs forming the base of the bottle bank site have shifted and broken in places. Three quotes will be obtained for the repair work and discussed at the next meeting.

12. Other Planning Issues

- Archway Piggeries: DC/22/1156/FUL
The above application has now been granted subject to the necessary engineering permissions being obtained retrospectively for the ground levelling operations which took place earlier this year.
- The Old House, Bransons: DC/22/1794/FUL:
Decision by ESC planners still awaited .
- Enforcement issues:
Situation is being monitored by the enforcement officer regarding numbers of cars parked in Hill Farm Road.
- SALC planning survey– results of survey should be received soon.
- East Suffolk’s small scale consultation on parishes views on Housing in the Countryside ended on 5th August – results should be published soon.

13. Playford Playing field - Requests to sanction hire of playing field:

Amy Stokes to hire the field on 10.9.22 for a children’s party with bouncy castle. This was unanimously sanctioned.

14. PC Vacancy - the vacancy still has not been filled.

Signed

15. Correspondence – received up to 7th September 2022

	Date	From	Subject	Ref
1	5.9.22	Community Partnership Environmental Grant Scheme	Grant rec'd 2021 – The clerk has responded to the request for completion of grant details.	Benjamin Porter

16. AOB

JM has updated the Welcome Leaflet and this will be distributed to new families who have moved into Playford.

MH enquired about colour-coded rubbish bins for use in collecting litter from local footpaths.

TH commented that the Boules Piste needs attention as the wooden edges of the perimeter are breaking up.

The meeting ended at 8.40pm.

Date of next meeting: Wednesday 2nd November 2022 at 7pm.

Signed