

**Minutes of Playford Parish Council meeting held at the Village Hall  
at 7.00pm on Wednesday 7th November 2018**

**Present:** Mrs Joan Metcalfe - Chairman  
Mr Steve Hicks - Vice-Chairman  
Mr Tim Llewellyn - Councillor  
Mr Ted Herrington - Councillor  
Mr Adrian Melrose - Councillor  
Mr Keith Carson – Councillor

**In attendance:**  
Mrs Marian Hedgley - Clerk

**Also present:**  
Mrs Sally Herrington

**Apologies for Absence:**  
Mr Robert Whiting – District Councillor  
Mr Robin Vickery – County Councillor (absent no apologies received)

**1. Declarations of Members' Interests in any items on this Agenda.**

Joan Metcalfe declared an interest as Treasurer of Playford Village Hall Committee and as a Trustee of Playford Village Hall, Tim Llewellyn declared an interest as a Trustee of Playford Village Hall This information was duly recorded.

**2. To approve the Minutes from meeting held 5<sup>th</sup> September and 10<sup>th</sup> October 2018 and matters arising.**

Minutes of both meetings were unanimously approved. Acceptance of both was proposed by Joan Metcalfe and seconded by Tim Llewellyn.

No matters arising.

Both sets of minutes were duly signed by the Chairman.

**3. Action Log Review**

**AP115 - Silt build up at Church Road end of C324** – Ted Herrington has cleared some of the silt near his house but rest still needs attending to - clerk will chase this up and phone SC Norse Ltd to see if they will act. Flooding & drainage issues have been reported to SCC Highways, this also needs following up.

Signed .....

**AP131 – Water constantly tricking down FP No 7 between Church Lane & Spring Meadow** – see Agenda item no. 7.

**AP135 - Ongoing problems with FP's 1, 3 & 20** – Uneven ground on FP's 1 & 20 has been reported to owners - electric fence on FP no.1 (north side of the R Fynn) is thought to be too close to the path in places but owners state that positioning of this has been approved by RoW officer. Drainage repairs on FP3 scheduled to be repaired in October not commenced yet due to farm workload of owners. Clerk has spoken with Debbie Adams of SCC Highways for advice.

**AP137 - Overhanging hedge encroaching onto highway in Church Lane.** No feedback has been received from SCC Highways but hedge appears to have been minimally cut back – clerk to check position with Highways.

**AP138 – Footpath sign at bottom of Hill Farm Road is down.** This has been reported to RoW.

**AP139- Nettles overgrown on FP no. 8 to Lt Bealings** – This has been reported and appears to have been trimmed back.

For more details see Action Log appended at end of the Minutes.

**4. County Councillor's report**

There was no County Councillor's report.

**5. District Councillor's report**

There was no District Councillor's report.

**6. Finance**

- Reporting & authorisation of cheques/online payments:

M Hedgley (chq no. 803) Clerk's expenses: Ink cartridge & stationery £27.72  
Defibrillator training session 12.7.18 - to be paid online £200.00  
Sanctioned by Joan Metcalfe and countersigned by Tim Llewellyn.

- Bank Balances:

Current a/c £9590.90  
NS&I £3351.82

The second half of the Precept (£3750.00) was received on 28.9.18

Steve Hicks reconciled the budget figures with the Bank statement and initialled both.

Budget for 2018-2019 was discussed and agreed to be on track.

Proposed: Joan Metcalfe, seconded: Tim Llewellyn

Signed .....

**7. Highways issues**

John Frith of Frith, Blake Consulting Ltd is investigating an underground spring in the garden of no. 4 Church Lane thought to be causing the problems on FP7, a survey has been conducted which shows a blocked culvert and a broken drain pipe. When ownership of the pipe is confirmed (thought to be SCC) owners will be asked to fix it.

Clerk has asked County Councillor Robin Vickery whether there are any spare funds in his budget for providing two new grit bins for the parish – no reply received as yet, clerk to follow up.

Damage to carriageway in Church Lane reported to SCC Highways by owners of Herrings House has resulted in a reply saying that this was not severe enough to be dealt with immediately but that the situation would be monitored. Photos showing oversized vehicles using this route (possibly when it was being used as a diversion) have been sent to the clerk. Clerk to forward these photos to Highways dept and also to request that local farmers ask their drivers not to use this route.

Problems of inadequate signage on the C324 have been highlighted by Astrid Llewellyn – it is not made clear soon enough when travelling from Tuddenham direction, that traffic needs to give way to oncoming traffic when approaching the single carriageway. Cabinet Member for Highways, Transport & Rural Affairs, Mary Evans is to be invited to an on-site meeting to demonstrate this problem to her.

**8. Neighbourhood Plan – update**

A retrospective vote was taken on the decision to appoint Suffolk Wildlife Trust to do a survey for the Neighbourhood Plan.

Proposed by Adrian Melrose, seconded by Joan Metcalfe.

It was reported that Joan’s photos of views taken from local footpaths had been accepted for inclusion in the Plan. It has been established that neither a Hedgerow Survey nor a Quiet Lanes survey has been done previously. The Clerk will ascertain whether SWT are to do a Hedgerow Survey as part of their remit and will also chase up the Environment Agency for their report on Playford.

Planning Direct will write a Flood Risk assessment into the Plan. There is nothing on file regarding bio-diversity, part of the Sinks Pit area is in Playford parish but nothing else is relevant. There are no current TPO’s in evidence.

Keith has downloaded the last 4 years’ planning applications in Playford as requested by Planning Direct. He has also established that no other funding is available to help with the Plan until after the end of March 2019.

There is nothing more to be done by the Plan committee at present as the Planning Direct team is writing up policies.

A draw took place for the winner of the £25 Wyevale voucher offered to parishioners for submitting the original survey form to give their views/details/ideas to be taken into account for the Plan – the winner was Tim Llewellyn.

Signed .....

**9. Defibrillator**

After the cost of the training programme on the use of defibrillators has been deducted, there is £636 left from the grant money received. It was suggested that this may be used for ongoing maintenance but this is not in line with conditions of the funding regulations – discussion to be continued at next meeting.

**10. Planting a tree to commemorative 100 years since end of WW1**

As yet, no response has been received from Robin Vickery regarding funding for a tree for the playing field, so no progress has been made on this project. Clerk to send another chaser.

**11. Support for Little Bealings regarding the future of The Admirals Head**

A meeting has been planned by organisers of this scheme for Monday 12<sup>th</sup> November to discuss ways in which re-opening the pub may be achieved. Councillors and members of the public have been invited to attend if they wish but no-one from Playford was available to attend.

**12. Cycle stand for Parish Hall**

It has been suggested that a cycle stand at the parish hall would be useful for cyclists using the hall. This was discussed and it was agreed that 3 should be purchased and installed along the wall at the bottom of the steps to the main entrance.

Proposed by Keith Carson, seconded by Tim Llewellyn.

**13. EAAA Clothing Bank**

The clerk has been contacted by the Commercial Partnership Manager of EAAA regarding a clothing bank at the village hall – this was agreed in principle in 2017 but we were awaiting a Salvation Army official to check the suitability of the site – this will be chased up and hopefully go ahead this time.

**14. Playford History Book**

District Councillor Robert Whiting is willing to provide funds from his budget for a History of Playford to be published. A volunteer is needed to compile the book – Brian Seward has consented to his research material being used but does not want to undertake the task himself. Joan Metcalfe will contact Robert for more details of his grant and how much may be forthcoming.

**15. Dates for meetings in 2019**

The following has been agreed – all to commence at 7pm except for May meeting:

- Weds 9<sup>th</sup> January
- Weds 6<sup>th</sup> March
- Weds 8<sup>th</sup> May APM (starts 6.30pm) & APCM
- Weds 3<sup>rd</sup> July
- Weds 4<sup>th</sup> September
- Weds 6<sup>th</sup> November

**16. Co-opting a new councillor**

A name has been put forward and we await progress

Signed .....

17. **Correspondence** – up to 7<sup>th</sup> November 2018

- a) **Local Government Boundary Commission for England** - Electoral Review for East Suffolk –Recommendations showing changes made by the creation of the new East Suffolk District Council have now been finalised in time for its first elections in May 2019.

18. **AOB**

Airys cottage: wall height of newly bricked up southern entrance has been queried. Clerk has checked with SCDC planning who confirm that according to drawings 050/16/2 passed in June 2016 as part of planning application DC/16/2698/FUL height is acceptable. The existence of the pergola in the garden was queried as it had not been shown on the landscaping plans but consensus was that this was insignificant.

Sally Herrington announced that the WI would be putting up the village Christmas tree on 4<sup>th</sup> December. They are also arranging a village litter pick for March 2019.

Date for discussing planning application DC/18/4209/FUL was agreed for 20<sup>th</sup> November at 7pm

Steve Hicks as tree warden, has received an email from Astrid Llewellyn suggesting that several oak trees lining the roads in the parish are at risk of being weakened by ivy growing up them to the point where they might suffer serious damage – she wondered whether a campaign to halt this process might be started. As trees are the responsibility of the relevant landowner on whose land they grow, it may be better to approach the landowners for a solution. Consensus was that no action can be taken by the parish council. Clerk will reply to the email pointing this out.

**Date of next meeting:** Weds 9<sup>th</sup> January 2019 at 7.00pm

The meeting ended at 8.50pm.

Signed .....