

**Minutes of Playford Parish Council meeting held at the Village Hall
at 7.00pm on Wednesday 6th September 2017**

Present: Mrs Joan Metcalfe - Chairman
Mr Stephen Hicks - Vice-Chairman
Mr Ted Herrington – Councillor
Mr Adrian Melrose - Councillor
Mr Keith Carson –Councillor
Mr Robert Whiting – District Councillor
Mr Robin Vickery – County Councillor

In attendance:
Mrs Marian Hedgley – Clerk

Also present:
Mr Kevin Bennett
Mrs Liz Bennett

Apologies for Absence:
Mr Tim Llewellyn - Councillor

1. Declarations of Members' Interests in any items on this Agenda.

Joan Metcalfe declared an interest as Treasurer of Playford Village Hall committee, this information was duly recorded.

2. To approve the Minutes from the meetings held 5th July 2017.

Steve Hicks proposed acceptance of the minutes and this was seconded by Adrian Melrose. The minutes were then signed by the Chairman.

3. Matters arising from the Minutes.

Ted Herrington commented that in para 9 of the minutes, relating to EAOW cable route progress, that fumes could be detected when the wind was from SW (not SE). Clerk to amend.

4. Planning Application: DC/17/3587/FUL

Applicant: Mr Luke Mills

Proposed: Retrospective application - replacement of existing fence running alongside the property and a public road. 19m of the fencing were replaced at the existing height of 1.8m – 50.6m of the fence was at an existing height of 1.0m but has been replaced at 1.8m.

Address: Playford Grange, Playford Mount, Playford, IP13 6PH

Signed

The plans had been on display before the meeting and were available to be viewed by councillors and the public. A discussion ensued. It was suggested that the fence should have been constructed with the fence posts on the inside of the property instead of them facing the road. Comments were also voiced about a gate at the western end of the fence, which may potentially be used by vehicles –this is outside the scope of the plans, which merely focus on the border with the road whereas the single gate is in the portion of fence which bends away from the roadside and therefore do not directly open onto the road.

No other objections were voiced. Joan Metcalfe proposed supporting the application and this was agreed by 4:1. Adrian Melrose seconded the proposal, there was one objection to the construction.

5. Action Log Review

AP -115 Build up of silt on C324 –This area was flooded in August due to heavy rainfall plus blocked drains. Photos were sent to David Chenery but as SCC Highways dept has been restructured, he has moved to another area and no progress has been made on this at all. Clerk to investigate and to re-report this issue if appropriate, to new dept at Phoenix House Ipswich.

AP -127 Redirection of FP20 – see agenda item/para12

AP-128 Highways’ verge trimming – junction of Brook Lane/Butts Road and rest of Brook Lane missed off the schedule. This has now been attended to.

AP-129 Problems with FP 1 – Overgrown vegetation, narrow path, electric fence a possible hazard. See agenda item/para 12.

AP-130 FP3 very overgrown and difficult to negotiate. This will be looked at during the site visit mentioned in para 12.

For more details see Action Log appended at end of the Minutes.

6. County Councillor’s report

Robin Vickery reported that SCC Highways department had been restructured and was now split into 3 sections: Rougham to the west, Halesworth to the east and Ipswich central. Online reporting of problems is still being encouraged. Ipswich area is based at Phoenix House and the customer co-ordinator is Claire Brown. There are 4 community wardens who will patrol the area and two community engineers.

Verge/hedge trimming cannot commence until 1st Sept because of birds nesting.

A new Chief Executive is to be appointed as Deborah Cadman is leaving on 7th September – the new appointment panel will meet on Monday 11th September.

Robin left the meeting at 7.45pm, his full report is appended at the end of the minutes.

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7. District Councillor's report

Robert Whiting reported that the findings of the beach hut review at Felixstowe had resulted in the proposed new changes to SCDC's annual charge being reduced and a premium and standard rate being introduced. There will also be changes to off-street and on-street parking tariffs.

Deben Pools in Woodbridge is now closed for 10 months (from 4th September) and is undergoing a £3m refurbishment. Due to scaffolding, car parking spaces will be reduced by 27 for the time being.

Further dog controls are being considered for Felixstowe and Aldeburgh beaches and at Shingle Street.

The Local Plan Review is currently underway and comments from the public are being invited. The 10 week consultation period ends 30th October 2017 and details can be found on SCDC's website at: <https://www.ipswich.gov.uk/content/public-consultation-issues-and-options-ipswich-local-plan-review-and-sustainability>

It is imperative that representations are made to the consultation so that the general public's views may be made known on how they would like things to proceed and drop-in sessions have been arranged to facilitate this.

Questions:

Joan Metcalfe asked what happens next when local plots of land have been offered to the District Council for possible housing development. Robert replied that the Council meets to decide on policy and which offers to take up, bearing in mind the local infrastructure i.e. how many more schools, doctor's surgeries and other facilities may be required.

8. Finance

- Reporting & authorisation of cheques/online payments:-

Chq no. 790	Clerk's expenses	£10.01
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- Bank Balances:

Barclays Bank current account	as at 4.9.17	£4293.62
NS&I Savings account	as at 4.9.17	£3336.10

A bank reconciliation was carried out and signed by Steve Hicks.

- Change of Insurance Providers:

Aon Insurance has advised the clerk they will no longer be able to provide insurance to Parish Councils from next year and a renewal invitation will be received from BHIB, an independent broker, instead. Clerk to ask SALC for advice on this.
- Budget for 2017-2018

The budget for 2017/18 is on track, nothing has changed since last update.

Signed

9. Highways

Steve Hicks reported that cyclists speeding along footpaths in the village were increasingly posing threats to pedestrians as several of them did not appear to be giving due care and attention to other people.

The situation will be monitored and discussed further at the next meeting.

10. EAOW cable route – update

An exhibition of archaeological finds from excavations prior to the cable route being established, was held at Bawdsey village hall in August. Some of the artefacts, consisting mainly of pottery fragments, dated from Roman times. More modern day finds of small coins and medals had been picked up and also there was evidence of a much earlier settlement a little further up river from Bawdsey. Thirty crates of items from the excavations have been sent away for analysis and a report will be published in approx 2 years' time. However, nothing significant had been found which would prevent the cable route from proceeding along the agreed path.

There will be exhibitions in various other locations along the route.

Heavy lorries appear to be using Butts Road through Playford despite the “NO WORKS TRAFFIC” notices at the north end of the village. Clerk to report this to Joanna Young at Scottish Power Renewables.

11. Neighbourhood Plan – progress

With the Local Plan Review now underway it seems more imperative to progress Playford's Neighbourhood Plan to protect the interests of the parish.

Keith Carson is proposing to print flyers advising parishioners of the aims of Plan and to request help from volunteers. He will also speak to individuals to enlist some help in forming a committee.

12. Issues with FP no/s, 1 & 20

Several complaints have been received regarding the state of these footpaths, following the placement of electric fences to restrict access to the water meadow. The resultant paths are uneven and rather overgrown with nettles. Debbie Adams from SCC Public Rights of Way has liaised with landowners to ensure that an adequate width of the path will be achieved and that they will be suitably cleared and levelled. Discrepancy of the route of FP20 will be investigated as Definitive Map does not agree with Footpath Statement for this path – this could involve a lengthy modification procedure.

The continuation of FP1 towards Tuddenham is also very overgrown and boggy in places and a quagmire has developed at the far end due to slurry draining from a heap of farmyard manure just beyond the parish boundary.

Clerk to report to Debbie Adams and request a site visit with her, the landowners and Co. Councillor.

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13. Speedwatch Issues

Clerk to chase Mel Bentley, clerk to Rushmere Parish Council regarding new VAS system which is to be bought with left over funds from the former 12PT.

14. Extending hedge trimming

Joan Metcalfe reported that the Village Hall Committee had agreed that in recompense for the Parish Council funding the trimming of the hedge to the rear of the village hall, they would waive rental payments for parish council meetings from the beginning of this tax year.

15. Plaque for Charles Lofts

Wording was agreed for this and Robert Whiting offered to fund a new bench from his Enabling Communities Fund, for the plaque to be affixed to. Clerk to complete application form for the funding and submit.

16. Recycling in the Community – Bin for Clothing and Shoes.

The clerk reported that details of the preferred location for the recycling bin had been passed to the Salvation Army representative for checking.

17. Correspondence:

- a) NALC – Legal Briefing LA04-17 re: Reform of data protection legislation - General Data Protection Regulation and Data Protection Bill – July 2017
- b) The Planning Inspectorate:
Application by East Anglian Offshore Ltd for an order granting Development Consent for the EAOW 3
Notice of the decisions by the Secretary of State
- c) Ipswich Borough Council:
Public Consultation on Issues & Options for the Ipswich Local Plan Review and the Sustainability Appraisal Scoping Report.
- d) LAIS 1401 Litter Strategy
- e) BDO – Outstanding review points regarding Assets register – replied 3rd Aug 2017

Signed

18. AOB

Joan Metcalfe would like to purchase daffodil bulbs for planting on The Green – cost of this will be authorised at the next meeting.

Spare break glass kit for the field gate to the playing field to be ordered.

A resident of Spring Meadow has recently been distressed by the possibility of a neighbouring development affecting his home – clerk to write a letter of reassurance saying that no development has been agreed in that area at all.

Date of next meeting: Wednesday 1st November 2017 at 7.00pm

The meeting ended at 9.15pm.

Signed