

**Minutes of Playford Parish Council meeting held at the Village Hall
at 7.00pm on Wednesday 5th July 2017**

Present: Mrs Joan Metcalfe - Chairman
Mr Stephen Hicks - Vice-Chairman
Mr Tim Llewellyn - Councillor
Mr Ted Herrington – Councillor
Mr Adrian Melrose - Councillor
Mr Keith Carson –Councillor
Mr Robert Whiting – District Councillor

In attendance:
Mrs Marian Hedgley - Clerk

Apologies for Absence:
Mr Robin Vickery – County Councillor

1. Declarations of Members’ Interests in any items on this Agenda.

Joan Metcalfe declared an interest as Treasurer of Playford Village Hall committee and Tim Llewellyn declared an interest as a Trustee of Playford Village Hall and as a committee member of the Fynn Lark News. This information was duly recorded.

2. To approve the Minutes from the meetings held 3rd May 2017.

Tim Llewellyn proposed acceptance of the minutes and this was seconded by Ted Herrington. The minutes were then signed by the Chairman.

3. Matters arising from the Minutes.

It was noted that the decision regarding plans DC/16/2137/FUL (Airys Cottage) made by ESDC Planning Committee on 18th May 2017 was that permission for the alterations to the extension should be approved but certain conditions regarding the wall should be met and the entrance to the south of the property should be bricked up before occupation of the new extension. These conditions must be met and can be reported to Head of Planning Philip Ridley if not carried out satisfactorily – it has been noted that in the past, enforcement of planning conditions has not always been successfully implemented.

4. Action Log Review

AP-98 Temporary repair at the junction of Butts Road and Brook Lane where tarmac has fallen away. The Clerk is still trying to progress this with Highways but has been told that the repairs are not regarded as a priority and that they will be re-assessed at the next maintenance inspection by Highways’ technicians.

Signed

AP -115 Build up of silt on C324 –Clerk has requested and is awaiting a further update from David Chenery as no progress has been made on this at all.

AP-123 FP 1 Boggy section blocked by fallen branches. Work is progressing with this and the FP has been realigned to its proper route. Debbie Adams has reported that resurfacing work should be carried out soon.

AP -125 FP 8 overgrown with nettles. Nettles finally cleared 2 months after requested. Debbie Adams has reported that there are no resources available for resurfacing the FP this year but she will push for it to be cut back more regularly and will investigate having the bank of earth removed to inhibit the build up of nettles and lessen the impact of them falling over the path.

AP -127 Misleading notices placed along FP20/ redirection in progress. Debbie Adams is waiting for clarification from landowners as to present progress of this project. She is to be asked by the Clerk to confirm where the FP will be in future – new maps and signage will be needed.

For more details see Action Log appended at end of the Minutes.

5. County Councillor’s report - There was no report from the County Councillor.

6. District Councillor’s report

Robert Whiting reported that it was business as usual after the election. The official opening of East Suffolk House was conducted by the Lord Lieutenant of Suffolk on 15th June 2017 at Riduna Park. An artwork is to be commissioned for the outside of the building, closing date for this is 25th August 2017.

Women on Wheels event is taking place again this year on Sunday 1st October at Rendlesham and will be raising money for the Suffolk British Legion Poppy Appeal.

Nick Khan has been appointed as the new Strategic Director for Suffolk Coastal and Waveney District Council in place of Arthur Chavonia who has gone to Babergh and Mid Suffolk Councils as Joint CEO.

An open air cinema is to take place on Sat. 29th July showing free films at Felixstowe. Details of other local happenings are detailed in the council publication Coastline Lite which is delivered to all households in the area but can also be found online.

Questions:

Ted Herrington enquired as to the cost to the District Council of the recent quashing of plans for Airys. Robert replied that he did not know but suggested that a request under the freedom of information act should bring forth an answer.

Signed

7. Finance

- Reporting & authorisation of cheques/online payments:-

Chq no. 787	HMRC Q1 Tax	272.00
Chq no. 788	Clerk's expenses	£26.40
Chq no. 789	ICO Data Protection	£35.00

- Bank balances:

Barclays Bank current account	as at 3.7.17	£5418.76
NS&I Savings account	as at 3.7.17	£3336.10

Grant money of £400.00 has been received from Robert Whiting's Enabling Communities Budget for the purchase of two new dog litter bins.

A bank reconciliation was carried out and signed by Steve Hicks.

- Updating Bank Mandate:

A new mandate was signed by the Chairman and Clerk to ensure that Bank statements will be sent to the correct address in future.

- Budget for 2017-2018

The budget for 2017/18 is on track, this was discussed and agreed. Acceptance was proposed by Joan Metcalfe and seconded by Tim Llewellyn.

8. Highways

A change of MP in Ipswich has led to a different view of how to manage traffic congestion in the town and the new MP would like to see the previous plans for two new river crossings over the Orwell possibly shelved in favour of a northern bypass. This could adversely affect Playford, depending on the route chosen. However, Robert Whiting stated that it could take a very long time before an agreement was reached over the bypass because of the huge costs involved.

Drainage at the bottom of Church Lane has been a problem for some time and this is exacerbated by paved driveways which channel water down onto the road. It was reported some time ago that the driveway at Sonnet House was constructed with the drain at the top of the drive instead of at the bottom despite this being a condition of planning but that this was never enforced by SC Planning Dept. The driveway joins the road close to a dangerous junction with Butts Road and running water could be a hazard to traffic especially in winter if it freezes. Clerk to send a letter outlining the problem to Philip Ridley, Head of ESDC Planning.

Culverts under the road on either side of the Village Hall in Butts Road, are blocked and the ditch along the side of Butts Road overflows in wet weather. Clerk to contact SC Norse Ltd[to ask if these can be dealt with.

Signed

9. EAOW cable route – update

The local archaeological investigations along the cable route seem to have been completed and we have not been advised of any significant finds. Adrian Melrose reported that he had been recompensed for the damage caused by wide loaders to his wooden fence bordering onto Butts Road, during the course of delivering equipment to the depot in Playford. Ted Herrington learned at the Information Day on EAOW1 held at Grundisburgh Village Hall on 21st June, amongst other things, that tanker drivers travelling at excessive speeds in the area had been apprehended. It appears that the passing places created along local routes for some of these large vehicles, would remain after the end of the project, despite original assurances that these would be removed after work had been completed.

Ted Herrington reported that noise from the compressor generating power for lights etc. at the Playford depot was constantly audible from his house and that diesel fumes were also in evidence when the wind was from the SW.

10. Neighbourhood Plan - progress

Keith Carson has offered to be chairman of Playford’s Neighbourhood Plan committee. Tim Llewellyn spoke to Conor Crowther at the recent N/Plan discussion/workshop at Kesgrave and it appears that smaller villages are not getting enough support from District Planners but there are reasonable grants to be had for those who went ahead. Volunteers need to be recruited for the committee. The benefits to the parish need to be evaluated carefully before going any further and to pursue a somewhat scaled down version of the N/Plans produced by other local parishes as we will probably not have the resources for a complicated project. Adrian Melrose posed the question of whether we needed to complete a Housing Needs Survey?

Robert Whiting left the meeting at 8.20pm

11. Updating Safeguarding Policy

The current safeguarding policy was circulated to councillors in advance of the meeting. It was felt that little needed to be changed other than replacing the word “rigorous” with “reasonable” to describe the systems in place. Tim Llewellyn proposed the change and it was seconded by Joan Metcalfe. Clerk to update.

12. Speedwatch Issues

Nothing further has emerged from the proposal that two Speed Indicating Devices (SIDs) should be purchased from left-over funds from 12PT after it closed and that Playford would benefit from this. Clerk to approach Mel Bentley, clerk to Rushmere and also PCSO Mike Sarbutts for information and to ascertain who is in charge of the 12PT funds.

Signed

13. Siting of new dog litter bins

It was previously agreed that one 50 litre bin and one 25 litre bin should be purchased when funds had been received. The larger one will replace the bin at present sited at the entrance to the Village Hall and the new smaller one is to be sited at the entrance of the footpath in Hill Farm Road where it meets the highway. Clerk to contact SC Norse Ltd to place the order and to agree the siting of these.

14. Extending hedge trimming

The hedge at the back of the Village Hall is the responsibility of the Village Hall Management Committee, however it was suggested that the PC's present contract with SC Norse Ltd could be extended to include trimming this with the rest of the perimeter hedge, if the Village Hall Management Committee agree. The motion was proposed by Adrian Melrose and seconded by Keith Carson.

15. Plaque for Charles Lofts

Joan Metcalfe proposed that this purchase, suggested at the previous meeting, was taken up and Tim Llewellyn seconded it. Joan will circulate the wording for the plaque to councillors for approval.

16. Recycling in the Community

The clerk has ascertained sizes and conditions for siting these bins which will allow for the collection of used clothing and shoes. It was felt that the Metro size (1000mm x 1200mm, capacity 180kg) would be most appropriate and that this could be accommodated behind the present bottle bank in the Village Hall car park. Clerk to ascertain that the necessary vehicles for emptying this container would be able to gain access here.

17. Co-opting a new Councillor

An advertisement has been placed in the Fynn Lark News but no-one has enquired so far.

18. Correspondence received:

- a) NALC – Legal Briefing LA03-17 re: Reform of data protection & introduction of the General Data Protection Regulation

- b) Ipswich Borough Council re: Ipswich Local Plan:
 - o Call for development sites
 - o Notice of Public Consultation on scope & content of a review of the Statement of Community Involvement & SPD's.
 - o Notice of Public Consultation on proposed changes to the Air Quality Management Areas of Ipswich.

Signed

- c) SCC Notice of temporary road traffic restrictions various roads/various parishes
- d) LAIS 1399 Neighbourhood Plan Act 2017
- e) LAIS 1400 Precept data 2017-2018
- f) BDO (External Auditors)– Outstanding review points: Other Receipts & Other Payment categories need further clarification re: grants and spending – to be responded to by 14th July 2017.

19. AOB

It has been requested by the Village Hall committee that they should hold a list of the conditions for hiring the playing field as set out by Playford Parish Council to pass on to prospective users of the Village Hall, should they need to hire the field at the same time as the hall. This was agreed by all - Adrian Melrose proposed the motion and it was seconded by Steve Hicks.

Keith Carson said he was disappointed at the rate of progress with Speedwatch operations as nothing much was being achieved.

It was noted that the village fete on 24th June raised £4600 towards repairs for the Church roof.

Date of next meeting: Wednesday 6th September 2017 at 7.00pm

The meeting ended at 9.05pm.

Signed