

**Minutes of Playford Parish Council meeting held at the Village Hall  
at 7.00pm on Wednesday 4<sup>th</sup> November 2015**

**Present:** Mrs Joan Metcalfe - Chairman  
Mr Stephen Hicks - Vice-Chairman  
Mr Ted Herrington - Councillor  
Mr Neil Tibble - Councillor  
Mr Adrian Melrose - Councillor

**In attendance:**  
Ms Marian Rosling - Clerk

**Also present:**  
Mrs Sally Herrington

**Apologies for absence:**  
Mr Peter Bellfield – County Councillor  
Mr Robert Whiting – District Councillor  
Mr Tim Llewellyn - Councillor  
Mr Bob Coppillie – Councillor – letter of resignation pending

**1. Declarations of Members' Interests in any items on this Agenda.**

Joan Metcalfe declared an interest as Treasurer of Playford Village Hall committee and Adrian Melrose declared an interest as the owner Playford Hall. This information was duly recorded.

**2. To approve the Minutes from the meetings held on 2<sup>nd</sup> September and 28<sup>th</sup> September 2015.**

Joan Metcalfe proposed acceptance of both sets of minutes and these were seconded by Ted Herrington and Steve Hicks. The minutes were then signed by the Chairman.

**3. Matters arising from the Minutes.**

The purchase of a new rubbish bin from Glasdon was approved. This is required for the playing field car park. Clerk to order if price is still reasonable (offer price was £119.00 ex VAT).

Lack of Police presence at the previous few meetings prompted discussion. The fact that the council has been advised that Police will no longer attend regular meetings unless there has been an emergency or major incident is causing some concern.

Signed .....

#### 4. Action Log Review

**AP-81** Byway 19 –Adrian Melrose thought it might be useful to record the users of this byway prior to a decision regarding its future. It appears to be used by vehicles and pedestrians to access allotments at Rushmere and to reach Oak Tree Farm but no horse-drawn vehicles as far as we know. Adrian will monitor the situation as part of the route crosses his land – he is attending the Rights of Way & Byways course on 6<sup>th</sup> November so will report further at the next meeting.

**AP-91** Verges and ditch at lower end of Hill Farm Road. SCC Highways claim that it is the landowner’s responsibility to keep this area tidy but this has not been done for a very long time. The clerk has asked them to reconsider as the owner is not in a position to see to this, and is awaiting their decision. Meanwhile, it was suggested that the clerk should write to the landowner to highlight the problem in the hope that the work could be delegated.

**AP-93** Unregistered footpath from C330 to U3311. Joan Metcalfe has received responses from several previous users of this footpath and has sent out 8 copies of the evidence form to be used to record the details. There is evidence of the path’s existence on maps dated 1884, 1905 and 1947 and several incidents of anecdotal evidence. There is also a record held at Suffolk Record Office, of a resident complaining of the state of this footpath in 1966 and this can be produced.

**AP-98** The Clerk has reported to Highways that the temporary repair at the junction of Butts Road and Brook Lane where tarmac has fallen away, has not been successful and hopefully this will be attended to before the winter sets in.

**AP-100** Arm which has fallen off signpost at junction of C324 and Church Road has still not been repaired -- Clerk to remind Highways again.

**AP-104** Splay at junction of C324 and Church Road has not been sufficiently well cut back and is impeding vision. This has been reported but has still not been attended to by Highways – there was an accident at this spot very recently when a contract vehicle collided with a car. Poor vision and muddy road conditions almost certainly contributed to this. Clerk to speak again to Highways to reinforce the need to attend to this.

**AP-106** FP9 & FP13 overgrown with brambles. Debbie Adams from Highways, Saxmundham contacted the Clerk on 26.10.15 to say that this clearance would be undertaken very shortly. Clerk also to enquire as to the state of the stiles on this FP (**AP-109**).

Signed .....

**AP-107** Ditch blocked in Spring Meadow opposite junction with FP from Church Lane. The clerk is still awaiting an update which was requested on 26.10.15.

**AP-108** Fallen laurel tree on left side of Spring Meadow beyond the layby. The clerk is still awaiting an update which was requested on 26.10.15

For more details see Action Log appended at end of the Minutes.

**5. District Councillor's report**

Robert Whiting was unfortunately unable to attend.

**6. Police Report.**

September crime report showed no recorded incidents, October report is not yet available.

**7. Finance**

○ Reporting & authorisation of cheques/online payments:-

Lt Bealings PC – course for councillors	£ 34.50
HMRC – tax on clerk's salary	£124.20

Bank balances:

Barclays Bank current account	as at 1.11.15	£5098.92
NS&I Savings account	as at 1.11.15	£3292.46

○ Budget Update 2015/2016:

The Budget was discussed; the current account figure is artificially inflated by £1543 of grant money and Outdoor Playspace funds awaiting commencement of work on the installation of the basketball area, and the fact that we have not yet been invoiced for all of this year's grass maintenance. It was resolved that a figure of £1500 should also be set aside for the initial funding of a Neighbourhood Plan.

**8. Highways**

Ted Herrington reported that there were potholes in the road at the junction of Church Lane and Butts Road. Joan Metcalfe will report this online and give the reference no. to the clerk.

Signed .....

**9. Risk assessment** – this will be carried forward to the next meeting in January 2016.

**10. Unregistered Footpath from C330 to U3311 - progress**

This has already been discussed under Action Log review.

**11. Downgrading of Byway19 to a Bridleway.**

This will be discussed at the next meeting.

**12. Report on Kesgrave Town Council's meeting re adopting a Neighbourhood Plan**

Ted Herrington attended this meeting prior to the 12PT meeting in October. Kesgrave Town Council and delegates from adjacent parishes discussed the need for drawing up a Neighbourhood Plan encompassing surrounding parishes such as Rushmere and Playford who have not adopted a Plan for themselves. Not much support for this was voiced at the meeting -Kesgrave has very little land left to develop and most available land is unsuitable in any case. The minutes of this meeting will be circulated in due course.

Playford needs to adopt its own Plan and an open meeting will be required to obtain consent from the village as a whole, in order to go ahead with this. Charles Barrington from Gt Bealings will be asked to attend though it is felt that Playford's Plan would be somewhat simpler than that of Gt Bealings. Adrian Melrose suggested that a drop-in session on a Saturday over a period of a few hours would probably enable most people to attend. It was resolved to book the Village Hall for Saturday 16<sup>th</sup> January 2016 from 2pm -4pm for this purpose. Clerk to arrange.

**13. Grass and Hedge cutting.**

Suffolk Norse Ltd made a very good job of cutting the grass recently but an area of overgrown vegetation was missed at the junction of Butts Road and Brook Lane. The clerk has spoken to Paul Tynan at Norse who will attend to this at the earliest opportunity. Joan Metcalfe has had two more keys cut for the lock on the playing field gate, and the clerk will pass one onto Norse for their use when cutting the playing field grass.

**14. Outdoor Playspace funds.**

Steve Hicks has been trying to chase the contractor to see when he can make a start on the basketball project but has had no success as yet. He will keep trying.

**15. Litter Pick**

The Litterpick is set to go ahead on Saturday 7<sup>th</sup> November from 10am – 12.30pm and gloves, long-handled grabbers and rubbish bags have been delivered by Norse Ltd. The Village Hall has been booked and Joan Metcalfe and Sally Herrington will organise refreshments for volunteers.

Signed .....

**16. Dates for next year's meetings**

These have been agreed as follows:

- Wednesday 6<sup>th</sup> January
- Wednesday 2<sup>nd</sup> March
- Wednesday 4<sup>th</sup> May (APM & APCM –starting at 6.30pm)
- Wednesday 6<sup>th</sup> July
- Wednesday 7<sup>th</sup> September
- Wednesday 2<sup>nd</sup> November

All to commence at 7pm excepting the APM & APCM which will begin at 6.30pm

**17. Correspondence received:**

- a) A letter was received from Suffolk Constabulary explaining why they no longer have the resources to attend regular PC meetings. However, they will send out a representative in the case of an emergency or major incident. Regular crime reports will continue to be received up until a date in 2016 when this will go online and may be viewed from the website.
- b) A copy of a letter of complaint sent to Highways department by Playford parishioner Mrs Wendy Wilson, was received by the Clerk. The complaint referred to the state of the verges and ditch in the lower part of Hill Farm Road.
- c) Ipswich Borough Council has sent details of their public consultation in respect of Ipswich Local Plan.
- d) Tesco Stores Ltd has forwarded details of Tesco Local Community Scheme which will provide new funding for community green spaces. This is funded by the proceeds of the 5p charge for carrier bags levied by the government.
- e) East Anglian Air Ambulance has sent in details of the success of their Paws with a Cause sponsored dog walk and to reinforce the fact that they rely heavily on voluntary funding to operate two helicopters in the area. This will be borne in mind when the budget is discussed at the next meeting.

Signed .....

**18. AOB**

Speeding through the village continues to be an issue with Butts Road the main area of concern. The average speed of vehicles passing through has been found to be 34mph. Robert Whiting has been suggesting we liaise with local parishes in the Fynn Valley ward, to borrow and share equipment – he has a Locality Budget and Co. Councillor Peter Bellfield has a Community Budget both of which could help with this. Adrian Melrose is also willing to make a donation to the cause and will contact Paul Norris of Gt Bealings for details of the flashing sign that was recently purchased by them. This will be discussed at the next meeting when it is hoped that Robert Whiting will be present.

Joan Metcalfe stated that Non-designated Heritage Assets need to be identified as per the criteria adopted by SCDC in October of this year. There are several buildings that would qualify in Playford e.g. Airys Cottage, Copyhold and the Old Post Office.

Ted Herrington is concerned by speeds in excess of 30mph of vehicles carting beet through the village recently. They are also leaving a great deal of mud on the roads which they are supposed to clear up, but this is not being done. Adrian Melrose suggested taking photos of the culprits to forward to the Police if possible.

Adrian Melrose stated that he would be in a position to continue with the bridge clean –up in the new year and it was resolved to set a date for this at the meeting next January.

**19. Date of next meeting:** 7pm Wednesday 6th January 2016

The meeting ended at 8.43pm

Signed .....