

**Minutes of Playford Parish Council meeting held at the Village Hall
at 7.00pm on Wednesday 4th September 2019**

Present: Mrs Joan Metcalfe - Chairman
Mr Steve Hicks - Councillor
Mr Ted Herrington - Councillor
Mr Keith Carson – Councillor
Mr Adrian Melrose
Mr Mike Brewer - Councillor
Mr Colin Hedgley – District Councillor

In attendance:
Mrs Marian Hedgley - Clerk

Also present:
Mr Adrian Saunders
Mrs Lynda Sweeney
Ms Tracy Herrington
Mrs Sally Herrington
Mr Glen Thimblethorpe
Mr Bill Johnston
Mr Eric Metcalfe

Apologies for Absence:
Mr Robin Vickery – County Councillor

- 1. Declarations of Members' Interests in any items on this Agenda.**
Joan Metcalfe declared an interest as Treasurer of Playford Village Hall Committee and as a Trustee of Playford Village Hall. This information was duly recorded.
- 2. To approve the Minutes from meetings held 3rd July & 31st July 2019 and matters arising/Action Point review.**
Both sets of minutes were proposed by Joan Metcalfe, seconded by Keith Carson and signed by Joan as Chairman.

Matters arising.
None

Action Point Review:
✘ **AP 115 – Build up of silt on C324** – Robin Vickery has secured a meeting at Phoenix House with new Highways manager on 6th Sept and will discuss this issue.

Signed

2019/20-07

- ⊠ **AP131 – Water constantly trickling down FP7 making it hazardous.** No real progress with this - it has been removed from Highways list. Clerk has re-reported it but received a message saying this is a very low priority. Photos sent in by a resident of Spring Meadow showing very slippery, moss-covered pavement where the water ends up and people have slipped over. Clerk to obtain a quote for some investigatory work – it may then be possible to get a grant from Highways to have it fixed.
- ⊠ **AP 135 – Ongoing issues with FP’s 1 & 3.** FP1 has been reported as still uneven and unsatisfactory. It was suggested that it should be reported to The Ramblers Association, Adrian Melrose will contact them. Signage on FP3 near Bransons is confusing – Clerk to contact Debbie Adams to enquire whether this could be improved.
- ⊠ **AP144 – Can size of vehicles using Church Lane be restricted?** Robin Vickery will put this question to the new Highways manager at their imminent meeting.

For more details see Action Log appended at end of the Minutes.

3. **Planning Application DC/19/3344/FUL – 2 Brook Cottages, Brook Lane, IP6 9DZ.** Proposed: Side and rear two storey extension. Erection of a new triple bay cart lodge with studio/office accommodation on first floor.

Plans were on show to the public prior to the meeting, agent and applicant were not in attendance. Overall view was that the size of the extension was out of proportion to the existing pair of cottages. There appears to be nothing to contravene planning laws in the construction apart from this but if this application were granted, then another small dwelling which could house a first time buyer, would be lost to the village. The erection of a triple bay cart lodge with office plus another room on first floor level however, could be seen as a commercial venture and it was felt that this should perhaps be viewed as a separate application for business use.

Neighbours were unsure about their roof water going into a soakaway on the applicant’s land as at present as this could represent a significant volume – this needs addressing but is a building regulations issue not a planning one. Another neighbour had concerns regarding a window in the cart lodge which overlooked her property and felt this should have frosted glass fitted.

It was further commented that the roof lines were not shown on the plans so that the various heights of each part of the finished extension and cart lodge were not in evidence. Also it was not stated what bricks were going to be used for building the extension and it was generally considered that the whole application was lacking in detail.

All present agreed that this application represented over development of the plot. Colin Hedgley will ascertain the ratio for an acceptable size of extension from planning policies.

Signed

Joan Metcalfe proposed rejection of the application on the grounds that it was over developing the plot and that there were insufficient details supplied. This was unanimously agreed upon.

4. County Councillor's report

There was no County Council report

5. District Councillor's report

Colin Hedgley's District Council report was circulated to councillors prior to the meeting and is appended at the end of these minutes.

Colin stated there was £7500 in his budget for projects within the district and encouraged anyone to apply if they needed funds for community projects.

There are more funds available in the district council's budget this year for rough sleepers since the merger with Waveney - Lowestoft has quite a few homeless people but only three were reported last year in the old Suffolk Coastal district.

6. Finance

Reporting & authorisation of cheques/online payments:

- o 9.7.19 SL & CL Webber – donation to RRT £50.00
- o 12.8.19 Jeremy Hearle - Repairs to village notice board £54.00
- o 12.8.19 Planning Direct – final one third of charges £1584.00
- o 23.8.19 ESC – fees for uncontested election £76.16
- o Clerk's salary for July & August - as agreed in the budget

Above payments proposed by Joan Metcalfe and seconded by Adrian Melrose

Credits received: 19.7.19 Groundwork UK grant £1320.00
12.8.19 Fee for hire of playing field £50.00

Increased payment for grey wheelie bin in car park at Village Hall:

The invoice of £107.00+VAT received from Norse in July was taken up by Dist Cllr Colin Hedgley who has contacted Norse and succeeded in getting this charge reduced back down to £25.00+VAT

Bank Balances:

Current a/c	£4977.83
NS&I	£3376.13

Steve Hicks reconciled the budget figures with the Bank statement.

A payment of £250.00 to the STOP Ipswich Northern Bypass was unanimously agreed.

Signed

7. Highways

- Grit bins –update on progress
Position of a new bin at the junction of Church Road and Church Lane has been sanctioned by Highways but the one in Hill Farm Road has been disallowed. It was decided to revert to Plan B and ask for the second bin to be placed at the top of Church Road outside the Church Gates – Colin Hedgley as Churchwarden signed the agreement form for this and it will be submitted to Highways.

- SAVID update
Ted Herrington reported that there are two possible sites along Butts Road and two on the C324 for placing posts for SIDS equipment. Highways will put in the posts FOC if they agree the sites.

- Footpaths Issues
See Action Log

8. Neighbourhood Plan – update

Keith Carson announced that the SWT report on Playford Mere was complete and thanked Adrian Melrose for his contribution towards this. It was agreed that the report should be added as a separate document rather than incorporated into the body of the Neighbourhood Plan. Keith will ask for the mere to be mentioned in the introduction of the N/Plan as a county wildlife site. When everyone has read through the Plan and is happy with the details it will be sent off to ESC for inspection.

There has been a suggestion that Playford’s N/Plan should be linked with that of Gt Bealings and also Tuddenham’s to form a continuous document. Clerk to write to these parishes to ask for their views.

9. Ipswich Northern Bypass

The letter of objection to all three routes proposed in the Ipswich Northern Route project has been sent to Cllr Matthew Hicks at Endeavour House, SCC and it was decided that this should form the basis of the PC’s statement on the issue. A copy of this letter has been circulated to all Playford parishioners, accompanied by a leaflet reminding them to object in the strongest terms to the route proposals on the consultation questionnaire, to sign the STOP campaign petition and to write to Cllr Matthew Hicks in their own words before the deadline of 13th September. A protest march organised by the STOP campaign will proceed from the Cornhill in Ipswich to the council offices at Endeavour House on 13th September, this will be headed by MP Dr Dan Poulter who will deliver the petition requesting that the project be abandoned, to the council.

10. Commemorative Oak Tree

The oak tree planted on the playing field to commemorate 100 years since the end of WW1 has died. A free replacement from the nursery who supplied it has been agreed and it is hoped that this will be planted in December.

Signed

11. Rewriting conditions for hiring the playing field.

This was discussed and amendments agreed upon. Clerk will implement the changes.

12. History Project

Tracy Herrington has held an initial meeting with Brian Seward, Veronica Bunbury and Joan Metcalfe and a two phase approach has been agreed. Brian Seward's very informative history of various buildings of interest in Playford will be used as a basis and this will be expanded upon. More help is required and Tracy will try and enlist more volunteers at the pop-up pub event in the village hall on Friday 6th September.

13. Co-opting a new councillor

A name has been put forward and it is hoped to pursue this further

14. Correspondence – received up to 4th September 2019

- a) **Barclays Bank** - The way you pay online is changing. Make sure you know what to do.....
- b) **Ipswich Borough Co.** re Ipswich Local Plan. Adoption of Ipswich Urban Character Supplementary Planning Documents (SPD)
- c) **Suffolk Accident Rescue Service:** Highlighting the work of SARS
- d) **Highways, England. GRAHAM:**
 - i. Notification of start of works A14/A12 Copdock Interchange commencing late September 2019 and due to last 2 weeks.
 - ii. Notification of start of works A14 Orwell Bridge – two weeks commencing mid-October.
- e) **Ipswich Borough Co.** re Ipswich Local Plan. Adoption of Ipswich Town Centre and Waterfront Supplementary Planning Document (SPD)

15. AOB

There are new regulations coming into force on 23rd September regarding digital accessibility of local councils – Joan Metcalfe will look into this to see what is involved.

Date of next meeting: Wednesday 6th November 2019 at 7.00pm

The meeting ended at 9.25pm.

Signed