

**Minutes of Playford Parish Council meeting held at the Village Hall
at 7.00pm on Wednesday 4th July 2018**

Present: Mrs Joan Metcalfe - Chairman
Mr Steve Hicks - Vice-Chairman
Mr Tim Llewellyn - Councillor
Mr Ted Herrington - Councillor
Mr Robin Vickery – County Councillor
Mr Robert Whiting – District Councillor

In attendance:
Mrs Marian Hedgley - Clerk

Also present:
Ms Tracy Herrington

Apologies for Absence:
Mr Keith Carson – Councillor
Mr Adrian Melrose – Councillor

- 1. Declarations of Members' Interests in any items on this Agenda.**
Joan Metcalfe declared an interest as Treasurer of Playford Village Hall Committee and as a Trustee of Playford Village Hall, Tim Llewellyn declared an interest as a Trustee of Playford Village Hall This information was duly recorded.
- 2. To approve the Minutes from the meetings held 2nd May and 9th May 2018 and matters arising.**

Re: Meeting 2nd May 2018.

- Planning Application DC/18/0424/FUL, the clerk reported that this been refused by SCDC Planning Officers.
- Use of barbecue equipment & gazebos on playing field by hirers of the village hall, Tim Llewellyn undertook to report to the parish council when outside equipment was to be used.
- New garden waste bins. Joan Metcalfe queried the fact that although residents had signed up and paid for this service, new larger bins had not yet been distributed despite the fact that they were sitting in the council's depot.

	<u>Minutes 2.5.18</u>	<u>Minutes 9.5.18</u>
Proposer	Tim Llewellyn	Tim Llewellyn
Secunder	Ted Herrington	Joan Metcalfe

Both sets of minutes were duly signed by the Chairman

Signed

3. Action Log Review

AP115 - Silt build up at Church Road end of C324 - email received 11th June from Customer Services saying this is definitely a District Co. issue. But SCC Highways resurfaced the road here on 10th June and cleared the silt first. It remains to be seen whether the drains are working properly as no substantial rain has fallen since.

AP131 - Water tricking down FP No 7 making it hazardous - the drains in Church Lane were cleared last November but this problem persists, despite Highways saying it has been completed. Clerk to report a third time.

AP132 – Verges/ditches in Hill Farm Road. The Clerk has been assured by Clarke Simpson that clearance work on this will commence soon.

AP135 - Ongoing problems with FP's 1, 3 & 20 – FP's 1 & 20 are very much improved and new route for FP20 now in place, old one is blocked off. However FP3 has been reported as impassable, clerk to discuss this with Elizabeth Mansfield.

For more details see Action Log appended at end of the Minutes.

4. County Councillor's report

Robin Vickery reported that at their AGM in May, the new leader of Suffolk County Council was announced as Matthew Hicks and the deputy is Mary Evans, who is also in charge of Highways. There is to be a major internal review of the Highways department – the existing policies will be looked at and utilities and roadworks companies held to account, also how residents, councillors and businesses can access information. The policy on potholes etc will be reviewed and views of local businesses, town and parish councils will be taken into account.

There is currently six-week consultation on Education services and views from the public are being sought. A move is in place to bring affordable solar power to Suffolk to help reduce electricity bills and boost the county's renewable energy. Suffolk Health is conducting a Diabetes Awareness campaign as diabetes in Suffolk is increasing by 5% pa, there are currently 38.000 living with diabetes in the county. Also a consultation on sand and gravel sites in the county is running until 23rd July.

Questions:

- What could be done regarding silt clearance and flooding on the C324 in Playford and why the situation is taking so long to be resolved?
- Why signs, such as flood warnings and roadworks signs left lying on the side of the road are not always collected after they have been used
- Why unsuitable diversion routes were often being put into use without any local consultation or even prior notice e.g. when the main road through Tuddenham was closed and traffic diverted along Butts Road in Playford
- Why trimming back vegetation on dangerous corners in villages no longer took place.
- What happens to all these complaints that aren't resolved – are they recorded?
- Why we cannot have the contact details of the person in charge of Highways to refer all of the above when they do not get attended to.

Signed

2018/19-11

Robin Vickery stated that all of these things could be reported to Highways via the online reporting tool or by phoning 0345 6066171 and that the community wardens report to Paul Gant. However, most of the issues have already been reported and progress at getting them resolved is very slow. He also promised to contact Claire Brown who is in overall charge of Ipswich section of Highways to ask her to contact the Clerk on these matters.

Robin's report full report can be seen appended at the end of the minutes.

5. District Councillor's report

Robert Whiting reported that the Bealings Road to the south of Playford is to be resurfaced shortly and will be closed from 16th – 20th July between 9am – 3.30pm.

The first draft of the Local Plan for Suffolk Coastal, where details of proposed new housing is to be delivered is to be published soon and the consultation will run for 8 weeks.

Ward changes due to the merger with Waveney District Council have been reviewed and comments on the latest proposals are being sought by 27th August before a final decision is reached by the Boundaries Commission (see also para 10).

The Deben Leisure Centre has now reopened after a refurbishment lasting 10 months and costing £3.5m and has already attracted 700 new members.

The launch of the new Garden Waste Scheme is going well and 54% of householders have signed up – this exceeds the target of 50% originally set.

Questions:

- Why were the new green bins taking so long to be delivered after households had signed up for them, when they were actually sitting in the depot at SCDC?
- New coffee shop at Kiln Farm Nurseries – was planning permission sought/required for this?

Robert undertook to seek answers for the above

Robert's full report can be seen appended at the end of the minutes

6. Finance

- Reporting & authorisation of cheques/online payments:

Already transacted:

Keith Carson - Neighbourhood Plan expenses	£145.00
Keith Carson – Shrubs etc for car park	£67.17
East of England Ambulance – Defibrillator equipment	£1788.00
SC Norse Ltd – annual charge for extra wheelie bin	£30.00

Signed

2018/19-12

Cheque signing:

HMRC Q2 (chq no. 799) Tax on clerks' salary	£277.40
ICO Data Protection (to be paid online by Joan Metcalfe)	£40.00
M Hedgley (chq no. 800) Clerk's expenses 2x Ink cartridges	£ 45.99

All above transactions proposed by Tim Llewellyn & seconded by Joan Metcalfe.

- Bank Balances:
 - Current a/c £9431.03
 - NS&I £3351.82

Grant money of £5450.00 was received on 3rd July from Groundwork UK in respect of the Neighbourhood Plan.

Steve Hicks reconciled this statement with the Bank statement and initialled it.

- Budget for 2018-2019 was discussed – it was agreed Neighbourhood Plan expenses should be accounted for separately and that the annual allowance for the clerk's expenses should be more clearly annotated, clerk to amend. Otherwise all on track.

Proposed: Joan Metcalfe, Seconded: Tim Llewellyn

7. Highways - No Highways issues

8. Neighbourhood Plan – update

Grant money of £5450.00 has been received from Groundwork UK. A meeting with Planning Direct took place on 26th June to discuss paring down Planning Direct's input to the Plan as the full amount of funds applied for, was not granted. This was attended by Neighbourhood Plan chairman Keith Carson and the clerk. It was suggested at this meeting that the Visual Landscape assessment and the Housing Needs survey be done by the parish and that a survey of various organisations which meet in Playford be taken to ask whether those attending were happy with the facilities offered by Playford as a village or whether they had any suggestions for improvements. Also that photos might be taken by walkers to accentuate views of Playford from its footpaths, these to be included in the Plan to endorse Playford's natural outdoor amenities.

In Keith Carson's absence, it was decided to arrange a separate parish council meeting to discuss the N.Plan's progress at a later date in July.

9. Registration with ICO

Joan Metcalfe as Data Protection Office will register with the Information Commissioner's Office and pay their registration fee of £40.00 online as new procedures are now in place.

Signed

2018/19-13

10. Ward Changes due to merger of Suffolk Coastal and Waveney District Councils.

The Boundary Commission's latest proposal is that Playford parish and all the other parishes in the present Fynn Vally ward, will be included with Great and Little Bealings and the village element of Rushmere St Andrews parish to combine with Grundisburgh and Culpho and several other small parishes to the north of Grundisburgh. The new ward is to be called Carlford and Fynn Valley and will have two district councillors to represent it. This seems to be an ideal situation as all the small parishes are likely to have similar needs and can work together for a common aim. This needs to be endorsed to the Boundary Commission as the consultation ends on 27th August and then the decisions will be finalised. Parishioners will be encouraged to have their say on the final proposal so that this can become a reality.

Clerk to reply on behalf of the Parish Council to state that Playford is happy with these proposals.

11. Request for donation to Lt Bealings PC towards legal costs of appealing decision over the former Admiral's Head public house

Lt Bealings PC has succeeded in an appeal to have the former Admirals Head public house in Lt Bealings, listed as an Asset of Community Value (ACV) but in order to do so, had enlisted services of a solicitor costing £1000 +VAT & expenses. Playford PC was asked to contribute to this expense retrospectively – a discussion ensued but it was unanimously agreed that as Playford PC was not involved in the decision to incur these costs, it was not acceptable for them to contribute, also the current budget does not allow any scope for this. Clerk to convey this decision to the clerk of Lt Bealings in a supportive message wishing them success with their endeavours to re-open the Admirals Head.

12. Defibrillator

A training session has been arranged for Weds 12th September starting at 1.30pm, this will take about 2 hours. So far 4 parishioners have expressed an interest in attending this session and several members of the parish council, these will be contacted by the clerk nearer the time to confirm their attendance.

Glen Thimblethorpe has offered to monitor maintenance of the defibrillator and this was accepted.

13. Co-opting a new councillor

Several names were suggested and the chairman undertook to follow these up.

14. Correspondence – May to June 2018

a. **SC & Waveney Dist Co.** Re Community Infrastructure Levy Spend process 2018/19

b. **SCC:** Cabinet paper notification : Post-16 travel policy statement 2018/19

c. **Seafarers UK:** Please help raise public awareness of our island nation's reliance by flying a red ensign ashore on Merchant Navy Day 3rd Sept 2018.

Signed

2018/19-14

- d. **SCC: Planning Section, Strategic Development.** Retrospective application for retention of the soil bund constructed along southern end and boundary of Sinks Pit and screening the recycled washing plant at Kesgrave Quarry, Sinks Pit.
- e. **Ipswich Borough Council:** Draft Development & Archaeology Supplementary Planning Document (SDP).
- f. **SCDC:** Quality of Place Awards 2018
- g. **SCC Growth, Highways & Infrastructure Directorate:** Suffolk Minerals & Waste Local Plan Consultation, followed by reminder 3 wks later re Submission Draft

15. AOB

It was noted that rainwater running off the old section of the roof at Airy's in Church Lane flows down a drainpipe but is discharged onto the highway. Clerk to advise Planning dept. at SCDC

Date of next meeting: Weds 5th September 2018 at 7.00pm

The meeting ended at 9.10pm.

Signed