

**Minutes of Playford Parish Council meeting held at Playford Church  
at 7.00pm on Wednesday 4<sup>th</sup> November 2020**

**Present:** Mrs Joan Metcalfe - Chairman  
Mr Steve Hicks - Vice-Chairman  
Mr Ted Herrington - Councillor  
Mr Keith Carson – Councillor  
Mr Martin Hill – Councillor  
Mr Colin Hedgley – District Councillor

**In attendance:**  
Mrs Marian Hedgley - Clerk

**Also present:**  
Miss Tracy Herrington

**1. Welcome and Introduction**

The chairman opened the meeting at 7pm and explained that the decision to meet in the church had been taken between herself and the clerk, having agreed that a remote meeting was not feasible. Full Covid safety measures were in place in the church but a unanimous decision was taken by the parish council to close the doors to preserve heat.

**2. Apologies for Absence:**

Mr Adrian Melrose –apologies received retrospectively

**3. Declarations of Members’ Interests in any items on this Agenda.**

Joan Metcalfe declared an interest as Treasurer of Playford Village Hall Committee and as a Trustee of Playford Village Hall. This information was duly recorded

**4. To approve minutes of previous meeting**

<b>Meeting held:</b>	<u>Proposed</u>	<u>Seconded</u>
19.8.20	TH	MH

**Matters arising - none**

**Action Point Review:**

- ⊗ **AP 93 – Unregistered FP from C330 to C3311.** – No further progress has been made by PROW for almost 2 years although we were told it could take 2 – 5 years to action. Clerk to chase for update.

Signed .....

- ⌘ **AP135 – Ongoing problems with FP1 re available width of path** – a further complaint has been received regarding the usable width of path, given the proximity of an electric fence and this has been passed on to the cutting team. Clerk to further chase Debbie Adams for update on cutting schedules. It was noted that the bridle signpost at the top of FP1 has been smashed – clerk to report this.
- ⌘ **AP147 – Blocked culvert on LH side of entrance to Village Hall car park.**  
See under Highways (para 8) for details
- ⌘ **AP151 – Potholes at southern end of Butts Road reported** – clerk to chase repairs on this
- ⌘ **AP152 – Overhanging branches from a tree near layby in Spring Meadow**  
Clerk will investigate whether this has been attended to.
- ⌘ **AP155- Drains on C324 blocked by silt and leaves again** – This was cleared on 19.10.20 and appears to be working successfully at present.

For more details see Action Log appended at end of the Minutes.

**5. County Councillor’s report:**

There was no Co Council report – clerk will email Cllr Mary Evans for an update.

**6. District Councillor’s report**

See Colin and Tony’s full report appended at the end of these minutes.

In brief, Colin also stated that:

- The consultation for the Local Government Boundary Commission for England (LGBCE)’s draft recommendations closes on 23<sup>rd</sup> November and any views or comments on their proposals must be received by then. Clerk will respond to the consultation on behalf of the parish council and councillors can also comment individually if they wish – for more details see under separate heading (para 11).
- Road Safety week is 16<sup>th</sup> -22<sup>nd</sup> November – details can be found on the Road Safety website
- Community Partnership grants are available at present and Andy Jolliffe should be contacted for this. (Oak tree on Playford playing field needs replacing and possibly a SIDS pole could be funded through this– clerk to contact him).
- All District Council meetings are still taking place via Zoom and this will continue for the foreseeable future.

Signed .....

**7. Finance:**

- Reporting & authorisation of cheques/online payments:  
 Clerk's salary for August - October as agreed in the budget  
 HMRC tax due on clerk's salary as agreed in the budget  
 Clerk's expenses for Ink cartridges £62.99  
 J Metcalfe –replacement Defib pads £42.00

Above payments proposed by JM and seconded by TH

- Credits received:  
 30.9.20 Precept - 2nd instalment £4000.00

- Bank Balances:  
 Current a/c £8845.48  
 NS&I £3403.14

A bank reconciliation was carried out by SH.

- Retrospective acceptance of Clerk's new salary rates: An increase amounting to 30p per hour backdated to 1<sup>st</sup> April 2020 has been recommended by NALC - this was proposed by JM and seconded by KC.
- Standing Orders and Financial Regulations review: JM has reviewed and updated these documents – these were circulated to all councillors prior to the meeting. Acceptance was proposed by TH and seconded by KC.
- Budget for 2020/21 –the budget was discussed and it was decided that the Precept would need to be raised by between £500 - £1000 for next year. A final decision will be taken at the meeting in January 2021.

**8. Highways**

- Maintenance of drain at Village Hall and new marker posts installed on Green. Sam Webber has kindly built a small retaining wall out of railway sleepers to prevent debris flowing down the ditch and clogging up the drain under the car park ramp. He has dug out the resulting enclosed area, close to the outlet pipe and built up the area next to the ramp to provide a wider margin for safety. Clerk to contact Sam re another site visit to discuss some minor modifications. Sam has also replaced three marker posts in the area of the Green.
- SIDS equipment: Agreement of the locations of four SIDS poles has been received from SCC Highways and they will fund one of the poles. It is hoped that the SIDS device can be placed in turn on two existing poles currently in use for traffic signs, leaving one pole (costing £190) and four sets of brackets (£55 each) to be funded by the PC. Cllr Colin Hedgley said that SAVID would fund one set of brackets.
- Footpath issues - this is covered in Action Points review
- Quiet Lanes – a discussion ensued. KC said no lanes were found to qualify when the research for the N/Plan was undertaken. CH agreed to find more information on the qualifying criteria for a Quiet Lane.

Signed .....

**9. Neighbourhood Plan - update**

NP Chairman Keith Carson will chase Planning Direct for an update as he had been told it was almost completed and that the final draft was imminent.

**10. Planning Issues**

Progress on the piggeries site was discussed – a dropped kerb is currently being installed at the entrance to the site.

**11. Local Government Boundary Commission for England**

It is proposed that the parishes of Great and Little Bealings, Hasketon, Boulge and Bredfield should be moved over to Woodbridge ward and that the remaining Carlford parishes (including Playford) are amalgamated into a new ward to be called Grundisburgh and Wickham Market thus dropping the old name of Carlford.

This could weaken Playford's position in the county council as it would lose the support of nearby small rural parishes which operate in a similar way, and this proposal is probably not in the best interest of the parishes which would be moved into Woodbridge ward.

It was resolved that the clerk should respond to the consultation on behalf of the PC noting the main reasons for Playford's objections – namely that the 5 parishes to be moved to Woodbridge, are all small rural parishes with similar needs and interests who consider Grundisburgh to be their local point of focus and that Playford would be left on its own without the support of its near neighbours. Also that the A12 forms a natural boundary for the small rural parishes in Carlford ward and that moving 5 of these over to the more urban Woodbridge ward would not be beneficial for anyone, as their needs could not be identified or met as adequately as at present.

**12. ESC Community Project offer – Talking Benches**

This was discussed at length and it was agreed that there were probably enough benches in Playford at present, given that any new ones obtained by this scheme would need to be installed and maintained by the PC.

**13. Meeting dates for 2021 – proposed as follows and unanimously agreed:**

Weds 13<sup>th</sup> January

Weds 3<sup>rd</sup> March

Weds 12<sup>th</sup> May - APM (starts 6.30pm) & APCM

Weds 7<sup>th</sup> July

Weds 1st September

Weds 3<sup>rd</sup> November

All meetings to commence at 7pm - venue to be advised later

Signed .....

**14. Correspondence** – received up to 4th November 2020

- 4.9.20 **East Suffolk Co. Planning** - Consultation on Coastal Adaptation Supplementary Planning Document (SPD) covering the coast from Holkham Norfolk to Felixstowe Suffolk running between 4<sup>th</sup> Sept – 16<sup>th</sup> Oct 2020
- 9.9.20 **East Suffolk Co.** Statutory Consultation on Anti-Social Behaviour, Crime & Policing Act 2014 PSPO's (re seasonal controls to dogs on beaches)
- 10.9.20 **Sizewell C** – (alerting us to) **Project Update** which was placed in that day's EADT
- 6.10.20 **Ips Boro Co.** Draft Local List (Buildings of Townscape Interest) SPD.
- 6.10.20 **Headway Suffolk** – Bringing attention to their work offering rehabilitation to people with head injuries, strokes etc and asking for a donation.
- 12.10.20 **Ipswich Boro Co.** – Notice of Commencement of Examination Hearing (regulation 24) of Local Plan Review 2018-2036
- 19.10.20 **East Suffolk Co. Planning Policy & Delivery Team** -  
Three new consultations beginning soon:
  - i. How to better engage the public
  - ii. Making Cycling & Walking more convenient
  - iii. Give views on Recreation disturbance and Mitigation Strategy
- 2.11.20 **East Suffolk Co. - Community Partnerships Environmental Grant Scheme goes live.....**

**15. AOB**

JM said that the oak tree planted to commemorate 100 years since the end of WW1, had died and needed replacing – clerk to contact Andy Jolliffe re grant to fund this and Tracy Herrington to enquire of Katy's Garden re availability of oak trees.

TH mentioned recent damage to Church Lane by farm vehicles. Landowner to be contacted after the beet harvest is finished if damage not attended to by then.

Trees which were removed from grass verges/banks to facilitate EAOW operations have still not all been replaced. Liaison Officer, Ed Rees is currently consulting with landowners regarding replacements.

JM thanked Colin Hedgley as Churchwarden, for arranging the meeting in the Church.

**Date of next meeting:** Wednesday 13<sup>th</sup> January 2021 at 7pm in Playford Church

The meeting ended at 8.30pm.

Signed .....