

**Minutes of Playford Parish Council meeting held at Playford Church
at 7.00pm on Wednesday 13th January 2021**

Present: Mrs Joan Metcalfe - Chairman
Mr Steve Hicks - Vice-Chairman
Mr Keith Carson – Councillor
Mr Martin Hill – Councillor
Mr Colin Hedgley – District Councillor

In attendance:
Mrs Marian Hedgley - Clerk

Also present:
Miss Tracy Herrington
Mr Glen Thimblethorpe

1. Welcome and Introduction

The chairman opened the meeting at 7pm and welcomed the two members of the public. This is PlayfordPC's first remote meeting and it would possibly be necessary to divide it into two sessions if time ran out.

2. Apologies for Absence:

Cllr Mary Evans – Co. Councillor
Mr Ted Herrington - Councillor, unable to attend due to technical difficulties

3. Declarations of Members' Interests in any items on this Agenda.

Joan Metcalfe declared an interest as Treasurer of Playford Village Hall Committee and as a Trustee of Playford Village Hall. This information was duly recorded remotely by the clerk.

4. To approve minutes of previous meeting

Meeting held:	<u>Proposed</u>	<u>Seconded</u>
4.11.20	KC	MH

Matters arising - none

Action Point Review:

- ⊠ **AP 93 – Unregistered FP from C330 to C3311.** – Update received from Senior Definitive Map Officer: Playford PC's application has gone down to 23rd on the list as other priorities have superseded us but we can appeal to the Sec of State to advance our position. JM has agreed to undertake this.

Signed

- ⌘ **AP135 – Ongoing problems with FP1**– current wet weather has meant that no progress can be made on any of these paths at the moment. R Fynn flooded its banks at the end of December and several paths were impassable. Work will resume when things have dried out.
- ⌘ **AP147 – Blocked culvert on LH side of entrance to Village Hall car park.**
See under Highways (para 8) for details
- ⌘ **AP152 – Blue Algae on long pond on FP20 near water meadow** – this appears to have resolved itself but a check will be made when weather warms up again.
- ⌘ **AP155- Drains on C324 blocked by silt and leaves again** – This was cleared in October but still clogs up after heavy rainfall – situation will be monitored.
- ⌘ **AP157 - Smashed Bridleway Sign at start of FP1** – this has been reported to Highways.
- ⌘ **AP158 - Fallen Willow tree across R.Fynn at bridge on Butts Road** – this has been reported to Environment Agency.
- ⌘ **AP159 - Blocked drain in Church Lane near entrance to FP7** – this has been reported to Highways and passed to street cleaning team.
- ⌘ **AP160 - Mud , debris etc on Church Lane washed down by heavy rainfall** - this has been inspected by Highways but not deemed necessary to clear it yet and will be dealt with after the next inspection if necessary.

For more details see Action Log appended at end of the Minutes.

5. County Councillor’s report:

There was no Co Council report – Cllr Mary Evans was unable to attend as she had 4 other meetings on the same night but asked to be kept updated with any problems at Playford.

6. District Councillor’s report

See Cllr Colin Hedgley’s full report appended at the end of these minutes. Co-District Cllr Tony Fryatt is currently suffering from Covid-19 and Colin has temporarily taken over his duties as well as his own.

Colin has offered to fund two of the sets of clamps required to fix SIDS equipment to the poles provided by Highways, from his Enabling Budget. This was readily accepted by JM and the clerk will confirm the requirements with Ted Herrington who is leading the project.

Signed

7. Finance:Reporting & authorisation of cheques/online payments:

Already paid:

Cheque no.	Payable to	Reason for payment	Amount
Online	K Carson	Fence paint etc for playing field	20.47
Online	SL & CL Webber	Railway sleepers for drain cover & Marker Posts	203.98
Online	Playford Church	Contribution to heating costs at meeting 4.11.20	10.00
Online	K Carson	Fence repairs, postcrete etc - playing field	82.75
Online	M Hedgley	November & December salary	agreed in budget

To be paid:

Online	SC Norse Ltd	Annual grass/hedge cutting	1052.40
Online	John Royle	Grant funds for History project	750.00
Chq no. 820	HMRC	Q2 Tax	293.80

To be voted on /sanctioned

Quote:	SC Norse Ltd	Digging out ditch betw Butts Road/playing field	£310 + VAT
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All of above payments were proposed by JM and seconded by KC.

Bank Balances:

Current a/c £7292.86
NS&I £3403.14

NS&I Savings interest was due to be received on 1.1.21 but has yet to be advised. The Clerk/RFO would like to close this account and have the balance transferred to the main current account at Barclays or to a separate holding account with Barclays as interest rates are negligible at the moment and it is always difficult to get a statement of this account in time for the annual audit at the end of the accounting period because of the way NS&I works. Clerk will investigate the possibility with Barclays Bank.

Budget for 2020/21 –the budget was discussed, commented on and a couple of adjustments made but found to be in order.

Precept for 2021 – this was discussed by councillors_- the clerk recommended a rise in the Precept of £1500 to accommodate the forecast budget for 2021-22 and to allow for an increase in the dwindling reserve funds. Expenditure based on current year's figures was likely to be £8838 and allowing for an increase in prices would take it to above £9000. Also provision is required to increase the amount of reserve funds to the recommended level of half the annual Precept, to allow for emergencies. JM proposed the increase of £1500 and this was unanimously agreed. Clerk to submit a request for a Precept figure of £9500 for 2021.

Application for ES Community Partnership grant for a replacement Oak Tree for the playing field. This was agreed by email and submitted in December 2020 to meet the deadline for applications. All unanimously in favour. £100 was requested and the decision should be made towards the end of January.

Signed

8. Highways

- Maintenance of drain at entrance to Village Hall car park - The new wooden drain cover seems to be working well and preventing mud and debris from clogging up the drain. SC Norse has been contracted to clear the ditch further back from the drainpipe and to dig it out deeper along the length of the road in front of the playing field – Clerk to ascertain when this will be carried out.
- SIDS equipment: Cllr Colin Hedgley has offered to fund two of the clamps required to fix the SIDS equipment to the wooden poles which Highways will supply. Locations of four SIDS poles has been agreed with SCC Highways who will fund one of the poles. It is hoped that the SIDS device can be placed in turn on two existing poles currently in use for traffic signs, leaving one pole (costing £190) and one set of brackets (£55 each) to be funded by the PC as SAVID would fund one set of brackets. Clerk to check the situation with Ted Herrington who is leading the project.
- Footpath issues - this is covered in Action Points review

9. Neighbourhood Plan - update

Keith Carson has chased Andrew Cann of Planning Direct for an update but as yet has received no reply – he will keep trying.

10. Planning Issues

Stables at Archway Piggeries Ref: DC/19/4843/FUL & DC/20/0560/FUL - Concerns have been raised about the development of this site as certain issues do not appear to have been carried according to the planning permission given. The hedge bordering Butts Road has not been replaced as agreed and the gap has been blocked up with wooden fencing. A permanent bonfire site is in use, burning horse manure and several complaints have been received regarding the acrid smells - this has been reported to the Environment section at ESC. The Clerk has been requested to write to the applicants, asking for clarification regarding development of the site.

11. Local Government Boundary Commission for England- Boundary changes.

No more news of a decision on this as yet and the forthcoming county elections in May may be held back to coincide with the announcement.

12. Hiring out playing field for Football Training on Saturday mornings.

JM has contacted Simon Tricker who would like to run training sessions for 5-7 year olds. This would not be feasible during lockdown as the Village Hall is closed and no facilities available. It is a tricky situation as it is not the same as hiring the whole field as with Wedding receptions. She has suggested that as and when restrictions are lifted, Simon could run sessions on an informal basis without any charge but must be prepared to include other children who may want to join in as this is a public space. SH suggested that parking could be a problem especially if parents and relatives stayed to watch as the car park is often quite busy on a Saturday.

13. Memory Box and Virtual Guided Tours – unused funding

John Royle who is running this scheme will invoice the Parish Council for the grant money allocated to this project from Colin Hedgley's Enabling Budget.

Signed

14. Correspondence – received up to 13th January 2021

- a. 16.11.20 **Sizewell C** - Consultation on proposed changes running 18th Nov – 18th Dec 2020 to deliver improvements to Sizewell C project and to reduce impacts as a result of continued engagement with stakeholders, the public and its contractors
- b. 18.11.20 **Ipswich Boro Co.** Draft Low Emissions Supplementary Planning Document (SPD).
- c. 10.12.20 – **COVID-19 Secure Community Volunteering** – Webinar and Q&A sessions starting 10th Dec 2020.
- d. 7.12.20 **East Suffolk Co.** - Draft Historic Supplementary Planning Document (SPD) 8 weeks between Mon 7th Dec 2020 –Mon 1st Feb 2021.
- e. 13.1.21 **Sizewell C** - Briefing on the Planning Process for Sizewell C – update Jan 2021.
- f. Early December – Carlos Trenev 07463 000231 trenevcarlos@gmail.com
Telephoned Quote approx £1000 for updating parish website

15. AOB

MH reported fly tipping in Butts Road which had been removed quickly – this was thought to have been cleared by Norse.

SH reported that the new owner of Hill Farm House was concerned about the bench placed in Hill Farm Road in memory of the late Chas Lofts, as the tree immediately behind it could be in danger of falling onto the bench. It was decided that this could safely be left until after lockdown restrictions had been lifted as otherwise it would be difficult to deal with it under current ruling.

Unblocking of drains in Church Lane near the top of the FP to Spring Meadow was queried – see AP159 of Action Log.

The number of people visiting Playford for exercise has given cause for concern given that we are in lockdown but nothing can be done as it is not against the law.

Date of next meeting: Wednesday 3rd March 2021 at 7pm via Zoom

The meeting ended at 8.10pm.

Signed