

PLAYFORD PARISH COUNCIL

The Annual Parish Council Meeting of Playford Parish Council will take place on **Wednesday 7th May 2025** immediately after the Annual Parish Meeting at **6.30pm**

ALL WELCOME

Wendy Cook, Parish Clerk
clerk@playfordparish.gov.uk

7th May 2025

A G E N D A

Welcome and Introduction

- Election of Chairman
- Signing of Chairman's Declaration of Acceptance of Office
- Appointment of Clerk
- Apologies for Absence
- Declarations of Members' Interests in any items on this Agenda
- Appointment of Officers:-
Vice Chairman, Village Hall Rep, Footpaths Officer, GDPR Officer, Internal Auditor.
- To approve the Minutes from the meeting held on 5th March 2025.
- Review of actions arising

Action Point review

Public Forum

Major Agenda Items

Planning - **Planning Application - Ref: DC/25/1376/FUL**

Address: 1 Brook Cottages, Brook Lane, IP6 9DZ

Proposal: Erection of 2 Storey side extension and balcony

Other Planning Updates

Finance:

- Finance Report - Reporting & authorisation of cheques/payments
- Approval of Accounts for year ended 31.3.25
- AGAR statements for year ended 31.3.25
 - ✧ Signing Annual Governance statement 2024/25
 - ✧ Signing Statement of Accounts 2024/25
 - ✧ Signing Exemption from External Audit 2024/25 certificate
- Review of List of Assets
- Renewal of annual insurance
- Authorisation of donation in respect of internal audit.

Internal Controls review:

- Review Complaints procedure, GDPR policy, GPOC statement
- Signing annual Internal Controls certificate

Highways:

- Footpaths issues
- C324 Progress with works on New Traffic Priority signage /Drainage issues
- Road signage for Church Road – update
- Potholes in Butts Road/Brook Lane - progress with repairs
- SIDS update/Speedwatch – report from Tracy Herrington/SAVID

Emergency Plan

New Website & Email Accounts

PC Vacancies

Correspondence

Councillors' Comments

Items for next agenda

Date of next Meeting: Wednesday 2nd July 2025 at 7pm