

Notes of Action Monitoring Group

Meeting 5: 7 October 09

Item	Note	Action
1. Present	PH, JM, CR, HW, PK	
2. Apologies	TJ. PH to confirm with Gt Bealings PC if TJ is no longer a AMG rep as she has moved from the parish	PH
3. Notes of Meeting 4	Agreed as written	
4. Matters Arising/ Updates on Actions from Meeting 4	<ul style="list-style-type: none"> • PH had renewed the Data Protection Registration • Final Budget: Response to proposed use of underspend was awaited from Suffolk ACRE 	PH
5. Liaison with Lead Organisations	<p>PH had been invited and attended meetings as follows:</p> <p>Gt Bealings PC: re Action 5: explanation of how to apply data in the Parish Plan when considering planning applications. He had also discussed the role of the AMG and its progress in developing the Action Plan and prioritising the Actions. The PC agreed it would wait for the Action to be completed before starting work on the Actions.</p> <p>Playford PC: PH had discussed Action delivery with the Chairman as the PC wished to progress some of the Actions</p> <p>VHMC: re improving communication and delivering the Actions. It was agreed to keep them informed of progress in developing the Action Plan.</p> <p>Benefice Magazine – see Action Plan Action 4</p>	CR
6. Update on Actions in the Plan	See Action Plan	
7. Further Review of Action Plan	PH to reformat the Action Plan - see attached update	PH
8. AOB	None	
9. Date of Next Meeting	7.15 pm on Wednesday 28 October in the Admirals' Head	CR