

## Notes of Action Monitoring Group

### Meeting 4: 9 September 09

Item	Note	Action
1. Present	PH, TJ, JM, CR, HW	
2. Apologies	DL	
3. Notes of Meeting 3	Agreed as written	
4. Matters Arising/ Updates on Actions from Meeting 3	<ul style="list-style-type: none"> <li>• Final JPPSG Budget had been sent to Suffolk ACRE</li> <li>• PH had been reimbursed the costs of postage for distribution of the Parish Plan:</li> <li>• PH had passed two letters from Parish Plan recipients to the Parish Councils.</li> <li>• PH/JM had supplied the Plan to Playford Parish Hall</li> <li>• PH had received funds for the renewal of Data Protection Registration</li> <li>• PH had returned the Suffolk ACRE Parish Plan RSCP Grant Evaluation Form</li> <li>• PH had set up a Parish Plan/AMG website and the Parish Councils had included links to it on their websites. It had been publicised in the Benefice Magazine</li> <li>• PH had forwarded the completed Action Plan to Suffolk ACRE</li> </ul> <p>Suffolk ACRE had requested clarification of the actual income and amount of underspend against budget figures. It had agreed to the AMG using the underspend to deliver the Actions, subject to submission of a budget. Agreed:</p> <ul style="list-style-type: none"> <li>• PH to explain final budget and discuss use of underspend with Suffolk ACRE</li> <li>• PH had passed data re Action 3 to TJ for the Gt Bealings Green Group to consider</li> </ul>	PH

5. Update on Actions in the Plan	<ul style="list-style-type: none"> <li>• Action 2: outstanding</li> <li>• Action 8: outstanding</li> <li>• Action 5: PH had attended Gt Bealings PC meeting and advised on this</li> <li>• Action 6: outstanding</li> <li>• Action 7: outstanding</li> <li>• Action 1: outstanding</li> <li>• Action 3: TJ to send PH draft wording to be sent to interested householders</li> <li>• Action 4: Gt Bealings PC was arranging a meeting of representatives of the PCs and Benefice Magazine</li> <li>• Action 31: the VH had provided a new noticeboard</li> </ul>	DL  PH TJ
6. Further Review of Action Plan	See attached Action Plan	
7. AOB	None	
8. Date of Next Meeting	<b>7.15 pm on Wednesday 7 October in the Admirals' Head</b>	CR