

## Notes of Action Monitoring Group

### Meeting 2: 24 June 09

Item	Note	Action
1. Present	PH, TJ, DL, JM, CR, HW	
2. Apologies	None	
3. Notes of Meeting 1	Agreed as written	
4. Action Updates	<ul style="list-style-type: none"> <li>• Final JPPSG Budget to be prepared and sent to Suffolk ACRE: c/f to Meeting 3</li> <li>• Postage for distribution of the Parish Plan: PH had incurred costs of £30, including setting up a prepay account.</li> <li>• Two letters had been received in thanks for the Plan – from SCDC and MP Michael Lord. Agreed: To see if further letters were received before passing them to the Parish Councils.</li> <li>• Agreed: PH to provide a copy of the Plan for Playford Parish Hall to June Gosling/Charles Lofts</li> <li>• Summaries of the Plan were distributed with the Benefice Magazine for June</li> </ul>	<p>JM</p> <p>JM</p> <p>PH</p>
5. Completion of Suffolk ACRE Action Plan	Agreed as attached re Actions 1 - 8	
6. Parish Plan/AMG Website	c/f to Meeting 3	
7. AOB	<p>Agreed: to renew Data Protection Registration at a cost of £35</p> <p>Agreed: Suffolk ACRE Parish Plan RSCP Grant Evaluation Form, as drafted by PH, to be returned to Suffolk ACRE</p>	<p>PH/JM</p> <p>PH</p>
8. Date of Next Meeting	<p><b>7.15 pm on Wednesday 22 July in the Admirals' Head</b></p> <p>Purpose: to continue completion of Suffolk ACRE Action Plan</p>	<p>CR</p> <p>All members</p>